Call to Order at 3:41 PM: Chair of the Faculty Senate Lynn Rumfelt

Faculty Senators present: James Awbrey (Business and Public Service), Kris Beck (History and Political Science), Theresa Buchanan (Bachelor of Science in Nursing Dept and Health Information Management Dept), Henry Gore (Math and Computer Science), Melissa Harrison (Associate of Science in Nursing), Joyce Klaus (Biology and Physical Sciences), Wendy Martin (Associate of Science in Nursing), Erik McCarthy (Humanities), Jane-Marie McKinney (Business and Public Service), Courtney McLeod (Humanities), Andy Osborne (Biology and Physical Sciences), Tony Pearson (Fine and Performing Arts Programs), Caesar Perkowski (Humanities), Jim Rickerson (Hightower Collaborative Learning Center & Library), Lynn Rumfelt (Biology and Physical Sciences), Jeff White (School of Education). A quorum was present.

Non-Voting Members: President Burns, Provost and Vice President Academic Affairs Knighton

Suspension of the Rules: Suspension of the rules to allow non-senators to speak was motioned by Tony Pearson, properly seconded and the motion adopted.

Approval of Minutes: The meeting minutes from the last Faculty Senate meeting on April 17, 2017 (last meeting of AY 2016-17) was motioned by Andy Osborne, properly seconded and the motion adopted.

Unfinished Business: None

New Business:

1. Orientation for Senators
   a. Purpose - Chapter 3.1 Gordon State College statutes and Bylaws Appendix A, Article II
   b. Robert’s Rules of Order Newly Revised Bylaws Appendix A, Article X- Parliamentarian Awbrey,
   c. Forms for use in Faculty Senate and Standing Committee meetings: Agenda, Minutes, Committee Report to Faculty Senate
   d. Bylaws Appendix A, Article III. Section 3: Faculty Senate attendance
   e. Faculty Senate Standing Committee meetings
      i. Bylaws Appendix A, Article VI, Section 1a: Initial committee meeting purpose to elect chair and secretary. Meet by September 6, 2017 for all Standing Committees of Faculty Senate except Academic Judicial Committee meets by September 13th.
      ii. Bylaws Appendix A, Article VI, Section 1d: Send a agenda and items to be discussed to faculty and staff at least 3 working days prior to each committee meeting. Agenda information includes date, time, and location of meeting.
      iii. Bylaws Appendix A, Article VI, Section 1d: Unapproved/draft meeting minutes to be distributed to faculty and staff within 10 working days post meeting.
      iv. Bylaws Appendix A, Article VI, Section 1c: Annual report of committee work for academic year submitted to Chair by last regular meeting on April 25, 2018. Report contains list of and
disposition of each agenda item for academic year and is included in the unapproved minutes of last Faculty Senate meeting.

v. Bylaws Appendix A, Article VI, Section 1d: Posting of agendas and approved minutes of meetings on committee’s webpage:

➢ Committee chair email’s request helpstar@gordonstate.edu to upload pdf formatted agendas and approved committee minutes for display on committee’s webpage
2. Bylaws Appendix A, Article V, Section 1: A motion was made by Andy Osborne to approve the proposed dates and times for Faculty Senate meetings for the AY 2017-2018. The motion was properly seconded and adopted.

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<tr>
<th>Executive board</th>
<th>Faculty Senate</th>
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<tr>
<td>8/7/2017 Mon.</td>
<td>8/16/2017 Wed.</td>
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<td>8/30/2017 Wed.</td>
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<td>10/18/2017 Wed.</td>
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<td>1/31/2018 Wed.</td>
<td>2/14/2018 Wed.</td>
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3. Bylaws Appendix A, Article VI, Section 1a: Election of 12 Senators as representatives of Standing Committees of Faculty Senate (http://www.gordonstate.edu/committees/campus-wide-committees): was completed via ballot vote. Senator Perkowski Awbrey made a motion to nominate Senator Klaus as the representative for the Faculty Welfare committee; the motion was properly seconded and adopted.

i. Academic Assessment Committee 1 Senator – Senator McCarthy

ii. Academic Judicial Committee 2 Senators – Senator Gore and Senator Harrison

iii. Academic Policy Committee 1 Senator – Senator Rickerson

iv. Admissions, Advisement, Registration, Retention, and Financial Aid Committee – 1 Senator - Senator McKinney

v. Budget Advisory Committee 1 Senator – Senator White

vi. Faculty Development Committee 1 Senator – Senator Perkowski

vii. Faculty Welfare Committee 2 Senators - Senator Klaus and Senator Osborne

viii. General Education Committee 1 Senator – Senator Awbrey

ix. Gordon Statutes Committee – President, Provost, Parliamentarian, Secretary, Chair-Elect, Chair per Bylaws- President Burns, Provost Knighton, Senator Pearson, Senator Buchanan, Senator Awbrey, Senator Rumfelt

x. Instructional Technology & eLearning Committee 1 Senator certified to teach online at GSC – Senator Beck

xi. Library Committee - 1 Senator – Senator Martin

xii. Planning Committee – Chair-Elect per Bylaws – Senator Pearson

4. Bylaws Appendix A, Article IX: Review President Burns’ response to recommendations from AY2016-2017 Faculty Senate

i. Approved APC recommendations: 4 course alterations, 10 new courses, 5 program changes, 1 new policy and 13 new programs
ii. Approved Faculty Welfare recommendations: Faculty Handbook Appendices B, G and H changes; Chapters 7-9 changes

iii. Remand Faculty Welfare recommendations: Faculty Handbook Chapter 1.2.1.2 modification to Faculty Senate for further review

iv. Refer Faculty Welfare recommendations: Faculty Handbook Chapter 2 Teaching load reduction to review by committee called by President to investigate efficacy of recommendations relative to USG policy, peer USG state colleges, impact on GSC budget, and unintended consequences. Committee will report findings to President and Faculty Senate by the end of fall term. Faculty Senate will review committee’s findings and determine actions to take

Announcements:

Provost and Vice President of Academic Affairs Jeff Knighton
President Max Burns

A motion was made by Theresa Buchanan for adjournment of the meeting, properly seconded and adopted.