Faculty Senate Members Present: Dr. Michael Bender, Dr. Theresa Buchan, Dr. Ric Calhoun, Prof. Beverly Eskridge, Dr. Brenda Johnson, Dr. Mark King, Prof. Rebecca Morgan, Dr. Andy Osborne, Dr. Jeff Rogers, Dr. Lynn Rumfelt, Dr. LaRonda Sanders-Senu, Dr. Richard Schmude, Prof. Mickie Weldon

Faculty Senate Members Absent: Prof. Marlin Adams, Prof. Bruce Capers, Dr. Wesley Venus

Faculty Senate Non-Voting Members:
President Max Burns, Interim Provost & VPAA Jeffery Knighton

Call to Order:
Senator Jeffrey Rogers, Chair of the Faculty Senate

Suspension of the Rules:
Suspension of the rules to allow non-senators to speak.

Approval of Minutes: The minutes from the November 23, 2015 minutes were approved.

Committee Reports:

Academic Judicial Committee
Senator(s): Dr. Richard Schmude and Prof. Mickie Weldon
Chair: Dr. Amanda Duffus
Recorder: Prof. Anissa Howard
Meeting: November 30, 2015
Report: August 31, 2015 meeting minutes were approved. Dr. Chamberlain came and explained the role of the committee and a little bit about the judicial process.

Academic Policy Committee
Senator(s): Professor Marlin Adams
Chair: Dr. Bernie Anderson
Recorder: Dr. Lynn Rumfelt

AARRFA (Admissions, Advisement, Registration, Retention, and Financial Aid Committee)
Senator(s): Dr. LaRonda Sanders-Senu
Chair: Dr. Neil Boumpani
Recorder: Dr. LaRonda Sanders-Senu
Report: No meeting. The AARRFA Committee has not met since its initial meeting. Next meeting is scheduled for January 27th.
Assessment Committee
Senator(s): Dr. Lynn Rumfelt
Chair: Dr. Lynn Rumfelt
Recorder: Dr. Brian Webb
Meeting: December 2, 2015, January 6, and January 20, 2016
Report: Dr. Satyajit Karmakar replaced Dr. Susan Glenn, who resigned, as faculty representative for the Math and Computer Sciences Department. His expertise along with the expertise of Dr. Allen Fuller, Math faculty, will greatly assist the assessment of the Bachelor of Science in Mathematics and Bachelor of Science in Mathematics with Teacher Certification programs. The committee met December 2, 2015 without a quorum and discussed but did not vote on the Procedural Handbook for Comprehensive Program Review.

The committee met on January 6, 2016 jointly with the General Education Committee to discuss and review use of the Education Testing Service (ETS) Proficiency Profile to assess student learning as students’ progress through their academic program. Effective specific and consistent data may be obtained through use of the ETS proficiency test to assess skills in critical thinking, math, reading and writing to incoming freshmen (0 semester hours), sophomores (60 semester hours) and seniors (120+ hours). Prior to voting on this the members of both committees decided to investigate this assessment tool further.

The committee met on January 20, 2016 and approved minutes from October, November, and December 2015. ETS proficiency profile testing was discussed and the committee approved recommendation to use this assessment to measure student learning in freshmen, sophomores, and seniors. The committee’s recommendation of the ETS proficiency profile test will be discussed with APC committee on at their Feb 1st meeting. Discussed and approved the Procedural Handbook Comprehensive Program Review and edit for Comprehensive Program Review Cycle. This approved version was sent to Institutional Effectiveness on Jan 20, 2016 to post on their Assessment webpage: http://www.gordonstate.edu/ie/cpr. Next meeting for Academic Assessment Committee is Feb. 3rd, 2PM, Russell 325.

Budget Advisory Committee
Senator(s): Dr. Ric Calhoun
Chair: Dr. Susan Finazzo
Recorder: Dr. Masoud Nourizadeh
Report: No meeting.

Faculty Development Committee
Senator(s): Dr. Mark King
Chair: Dr. Prathibha Joshi
Recorder: Dr. Rhonda Wilcox
Report: No meeting. The next meeting will not be held until the next round of grants are awarded around spring break.
Faculty Welfare Committee

Senator(s): Dr. Michael Bender and Professor Bruce Capers
Chair: Dr. Phillip Jen
Recorder: Dr. Michael Bender
Meeting: January 13 and 20, 2016
Report: Work has focused primarily on necessary Faculty Handbook revisions. Chapters 1-4 and 5-7 have been sent to the Faculty Senate for discussion and approval. The remaining chapters and appendices, some of which are missing from the version posted on the website, will be addressed and sent to the Senate upon completion. A recent issue brought to the committee’s attention is the policy related to teaching multiple overloads in a semester however, the committee determined that BOR policies govern multiple overloads and is not an issue of major concern for Gordon or the committee. The next Faculty Welfare meeting is scheduled for January 27th.

General Education Committee

Senator(s): Dr. Theresa Buchanan
Chair: Dr. Theresa Stanley
Recorder: Dr. Masoud Nourizadeh
Meeting: January 6, 2016 (joint meeting with the Assessment Committee)
Report: ETS Information – The ETS Proficiency Profile was developed to measure and demonstrate the outcomes of general education programs in order to help institutions improve the quality of instruction and learning. It is a test of college-level skills in reading, writing, critical thinking and mathematics designed to measure the academic skills developed through general education courses, rather than the subject knowledge specifically taught in those courses.

ETS has a long history of effectively helping institutions satisfy accreditation requirements and measure student performance. And, as the conversations around student learning outcomes and the shifting higher education landscape continue, it is important to work with a market leader who can provide valid and reliable data and position you for the future.

Gordon State College Statutes Committee

Chair: Dr. Jeffrey Rogers
Chair-Elect: Dr. Andy Osborne
Recorder: Prof. Beverly Eskridge
Parliamentarian: Dr. Brenda Johnson
Meeting: January 11, 2016
Report: Discussion of the items listed under New Business on the January 25, 2016 Faculty Senate Meeting Agenda.

Statutes Committee: Second Reading
Proposal to Amend Statutes - Committee Chairs
Proposal to Amend Statutes – USG Faculty Council

Statutes Committee: First Reading
Faculty Handbook, Chapters 1-4
Proposal to Amend Statutes – Committees of the College
Instructional Technology Committee
Senator(s): Dr. Wesley Venus
Chair: Dr. Melinda Hawley
Recorder: Dr. Erica Johnson

Library Committee
Senator(s): Dr. Brenda Johnson
Chair: Dr. Cindy Casebeer
Recorder: Dr. Franklin Williamson
Report: The Library Committee has not met in January. Most Library Committee members are quite tied up with service on Assessment Committee this academic year. A Library Committee meeting will be called as needed.

Planning Committee
Senator(s): Dr. Andy Osborne
Chair: Dr. Adam Davis
Recorder: Dr. Becky Godlasky
Report: The Planning Committee has not met since the last Senate meeting. However, the Committee has been busy. On December 15, Committee members began reviewing the individual Plans of the more than thirty units at Gordon State College. Each Committee member reviewed the individual Goals and Objectives on the Plans of five Units. Committee members wrote individual reports on each Goal and Smart Objective of the Plans reviewed. These reports will be combined into a single document to be shared as feedback to the Unit Heads. The Committee thanks the Committee Chair, Dr. Adam Davis, Biology, for his hard work, leadership and direction in completing this large task.

Old Business:

1. Minutes of September 21, 2015 — Approved
2. Minutes of October 26, 2015 - Approved

New Business:

Statutes Committee: Second Reading
a. Proposal to Amend Statutes - Committee Chairs

Discussion: There was only one suggested change to the document. The word “faculty” will be inserted in the sentence “The chair may be elected from …” It was noted that these are faculty committees. It was stated that there should be a link to this document placed here and the word “faculty” should be highlighted in yellow.

Action: The motion passed.

b. Proposal to Amend Statutes – USG Faculty Council
**Discussion:** This is simply a formalization process for Gordon State College. In the past we have used an ad hoc process. This committee is very important because this is where the chancellor goes when he wants faculty input. There was much discussion about the terminology to use for our representative. Terms discussed were “tenured or tenured track’. Faculty and Core of Instruction were defined.

**Action:** The phrase “current tenured or tenured track” was voted on and failed to be approved. There was a motion that the phrase “current faculty with two or more years of teaching experience” be used. This motion was approved. This change will be effective beginning in fall 2016.

Statutes Committee: First Reading

a. [Faculty Handbook, Chapters 1-4](#)

b. [Proposal to Amend Statutes – Committees of the College](#)

This was the first reading of these items so there was no discussion and no action taken.

**Announcements:**

**Interim Provost and VPAA Jeffery Knighton:** Dr. Knighton thanked the Faculty Senate officers for working on transparency and streamlining the Academic Affairs website. He thanked Terry Betkowski for her hard work on SASCOC compliance and the QEP. He noted that we will be hearing more about this.

**President Max Burns:** Dr. Burns discussed the USG budget, the state legislative session, future SCPs (Small Cap Project), salary adjustments, and health care benefits. He noted that Gordon’s enrollment is stable. Budget hearings will be held in March and more information will follow. There will be a four Fulbright Scholars on campus for a dinner with Dr. Burns, Dr. Janssen, and four of our honors students. Dr. Burns accepted congratulations for his recent appointment to two boards: SACSCOC and the U.S. Fulbright Association.

**Adjournment:** The meeting was adjourned at 2:55 pm.

Professor Beverly M. Eskridge
Secretary
Gordon State College Faculty Senate