Senate Members: Present
Prof. Marlin Adams, Dr. Michael Bender, Dr. Theresa Buchanan, Dr. Ric Calhoun, Prof. Beverly Eskridge, Dr. Brenda Johnson, Dr. Mark King, Prof. Rebecca Morgan, Dr. Andy Osborne, Dr. Jeff Rogers, Dr. Lynn Rumfelt, Dr. LaRonda Sanders-Senu, Dr. Richard Schmude, Dr. Wesley Venus, Prof. Mickie Weldon

Senate Members: Absent
Prof. Bruce Capers

Call to Order:
Senator Rogers, Chair of the Faculty Senate, called the meeting to order at 2:00 pm.

Suspension of the Rules:
Rules were suspended to allow non-senators to speak.

Approval of Minutes:
Minutes of the September 21, 2015 meeting were tabled until the October meeting. More detail will be added to the committee reports as the faculty senators send their reports to the secretary.

Committee Reports:

1. Academic Judicial Committee
   Senator(s): Dr. Richard Schmude and Prof. Mickie Weldon
   No meeting. Must call a meeting in order to approve the August 31, 2015 minutes.

2. Academic Policy Committee
   Senator(s): Professor Marlin Adams
   Meeting was held on October 23, 2015. Approved the Digital Photography course, Art 2221. Approved changes for formatting forms to add, alter, or eliminate courses. Tabled proposal to change Area F Psychology due to faculty member being absent. Approved adding Advances Grammar and Composition classes. Approved the Learning Support Mission statement.

3. AARRFA (Admissions, Advisement, Registration, Retention, and Financial Aid Committee)
   Senator(s): Dr. LaRonda Sanders-Senu
   No meeting.
4. **Assessment Committee**  
Senator(s): Dr. Lynn Rumfelt  
The committee met October 14, 2015 and approved the September 9, 2015 meeting minutes. The Assessment Review Program name has changed to Comprehensive Program Review (CPR) which is the wording used by the Board of Regents. Subgroups were elected for the BS Math/BS Math with Teacher Certification and the BS Biology/BS in Biology with Teacher Certification assessment. Discussed and approved an assessment calendar from Interim Provost and VPAA Knighton that will be posted on the committee website.

The committee met on October 21, 2015 and discussed and approved the completed calendar for the Comprehensive Program Review cycle with program assessment projections from 2007 to 2022. This will be posted on the Institutional Effectiveness website.

5. **Budget Advisory Committee**  
Senator(s): Dr. Ric Calhoun  
No meeting.

6. **Faculty Development Committee**  
Senator(s): Dr. Mark King  
No meeting.

7. **Faculty Welfare Committee**  
Senator(s): Dr. Michael Bender and Professor Bruce Capers  
No meeting.

8. **General Education Committee**  
Senator(s): Dr. Theresa Buchanan  
No meeting.

9. **Gordon State College Statues Committee**  
Chair: Dr. Jeffrey Rogers  
No meeting.

10. **Instructional Technology Committee**  
Senator(s): Dr. Wesley Venus  
No meeting.

11. **Library Committee**  
Senator(s): Dr. Brenda Johnson  
Met on October 5, 2015. Heard State of the Stacks report from Dr. Sonya Gaither, Director of Library Services. Three points were emphasized: (1) the library budget, (2) comparison to peer institutions based on staffing, electronic materials and expenditures, and (3) current challenges facing the Library, including insufficient workspace and low student traffic. The committee
discussed ways the campus could assist the Library during the renovation time. Strategic goals for 2015-16 were listed.

12. Planning Committee
Senator(s): Dr. Andy Osborne
The committee met on September 30, 2015. Voted to approve the “Evidence of Improvement /Closing the Loop” of the Fiscal Year 2015 (FY 15) Plan. Reviewed key dates for the Planning Process for AY 2015-2016 for the Planning Committee. Dr. Davis and Professor Betkowski provided the committee with examples of unit plans and instructions in how to review submitted plans.

Old Business: None

New Business:

A. Resolution of Drs. Jeremy Richards, Lynn Rumfelt and Theresa Stanley regarding “Dead Hour”
A motion from the Faculty Senate would be a motion of support for this resolution. It was pointed out that Dr. Burns and Dr. Knighton had already implemented the resolution. It was further discussed that this was not a Faculty Senate issue and that it does not need direct recommendation from the Faculty Senate. Several senators expressed the need to have more faculty and student input. It was noted that there is the need for study and careful consideration before policy implementation. It was also noted that there should be more information gathered about student considerations. Student surveys would be one way to accomplish this. Dr. Burns gave assurance that both faculty and student input will be gathered. The SGA will be involved. The motion of support for the resolution was approved.

B. Academic Policy Committee Proposals

1. RAA credit hour recommendation from APC – This is a vote of support for the recommendation of a reverse transfer agreement with the University of West Georgia (minimum of 24 credit hours to transfer to West Georgia program). The discussion concerned the number of credit hours required. Dr. Burns pointed out that SACS only requires 15 credit hours. Dr. Knighton did quite a bit of research on the issue. GSC will be able to award these students an associate degree. The motion of support for the proposal was approved.

2. Form changes – The form for Proposal of New Degree Program as well as forms to alter Biology 2210 and 2211 were approved. It was pointed out that as of January 2016 there will be some name changes and all forms will need to be changed. The changes will be to the Department of Biology and Physical Science and the Department of Math and Computer Science.

3. It was approved to combine all the Biology New Course Proposals together and combine all the Nursing New Course Proposals together. Proposals #3-16 were not signed by the chairman of APC and need to be returned for the needed signatures. Neither the Faculty Senate Chair nor the President can sign the proposals until they are signed by the chair of APC. Since there is no time crunch, these proposals can be
returned to APC and voted on at a future Faculty Senate meeting. It was noted that now electronic signatures are being utilized when signing forms.

Announcements:

Professor Terry Betkowski and Britt Lifsey addressed the Senate on the Faculty Rating by Students online data collection process. When Britt was asked how the electronic evaluations compared to the print ones he said that there was not a lot of difference in the two. There was a drop in the completion of the surveys. Britt felt that this could be addressed with better signage and announcements on social media. He mentioned that some departments had higher variances than others. He feels that the electronic survey gives a better feel for departments and the institution as a whole. Some scores were higher online and you may get more comments online. Dr. Kicklighter said that we should use the online process again. Britt noted that this is the second fall that it has been used. There was a 50% decrease in totals between paper and pen and electronically. The range responding electronically was 30-40%. Dr. Burns commented that faculty can collect this information in class electronically but it was quickly pointed out that the faculty member cannot be present when the evaluation is being done.

Dr. Burns discussed the recent case of TB involving a GSC student. The college worked with the testing protocol of the Georgia Department of Health. This protocol was to evaluate faculty and students who were in classes with the infected student. All of those tested were negative. As a precaution, those in the first group tested will be re-tested in late November. The student is no longer on campus and is expected to make a full recovery.

Sherri Gooch, GSC’s Title IX coordinator, addressed the senate on some important points about this act and how it will affect our campus. She said that there are two deputy coordinators on campus. They are Gary Sharpe and Gratasha Banks. If there is a complaint under Title IX, the Department of Civil Rights will conduct a thorough investigation. Sherri noted that by law the faculty and staff are first responders. In the case of a sexual assault we are to contact Public Safety. Pregnancy certification is a part of Title IX. There are currently nine pregnant students that she has certified. We must work with these students if they have an emergency situation. The student cannot be penalized.

Sherri informed the senate of the Ethics Hotline which is confidential. It uses a third party administrator to receive the incoming information. She noted that students are using the hotline. If a student has a problem with a faculty member, he/she should contact Academic Affairs, not Human Resources.

The Chancellor has said that all USG campuses will complete Title IX training. There will be training for GSC faculty and staff after the student training is completed. The training will be online and will take between 10-15 minutes. The ethics training that faculty and staff have done in the past will now be done annually. This training will be done after
the first of the year. Sherri said one challenge we face is that we need better ways to educate students when there is a problem.

Dr. Knighton reminded the senators of the play *Wait Until Dark* and the return of No Shame Theatre. He discussed the fact that as of October 14, the core curriculum is 42 hours, not 60 hours. The Board of Regents will be providing a procedure to seek approval for stand-alone associate degrees with a sufficiently coherent number of hours to be considered a major field of study.

**Adjournment:**
There being no further business, the Senate was adjourned by Chair Jeff Rogers at 3:00 PM.

**Next Meeting Date:**
The next meeting of the Faculty Senate will be Monday, November 23, 2015 at 2:00 pm in Russell Hall Room 211.

Prof. Beverly M. Eskridge
Secretary
Gordon State College Faculty Senate