

**END OF YEAR REPORT FORMAT FOR ANNUAL ASSESSMENT 2015-2016**

<b>Unit Name</b>	Humanities
<b>Goal 1</b>	Increase enrollment and retention in English BA program
<b>Strategic Initiative(s) (Choose from priorities 1-5)</b>	<ol style="list-style-type: none"> <li>1. <b>Access with Excellence</b> Gordon State College will serve the educational needs of the region and the state by maintaining its mission as an access institution, while expanding to offer wider access to baccalaureate programs and assuring excellence in its offerings and service to its constituents. By maintaining access while expanding programs, Gordon State College will open the doors to a college education to a wider audience, resulting in a more educated Georgia.</li> <li>2. <b>A Diverse Academic Environment</b> Gordon State College will advance the academic work of the College and the resources that support it. The synthesis of the intellectual, cultural and material resources of the campus community will support the development of effective habits of mind for all participants. The College will support the physical, technological and pedagogical resources needed to achieve this goal. This focuses resources and energies on the core educational mission of the College, and promotes the ongoing development of all of the College’s stakeholders through strategic allocation of resources.</li> <li>3. <b>Retention, Progression, and Graduation</b> Gordon State College will increase retention (the number of students that are retained from one year to the next), graduates (the number of students who graduate from two-year and four-year programs), and the number of students who progress from Gordon State College to the next appropriate step (such as transfer to another college). By accomplishing these goals, the College will contribute to a more educated population, prepared to face the challenges and opportunities of the 21st century.</li> <li>5. <b>Efficiency, Accountability, and Sustainability</b> Gordon State College is committed to providing a welcoming atmosphere that attracts a diverse community and engages through academics and culture. In a dynamic economic atmosphere, Gordon State College must constantly strive to improve operational efficiencies, ensure a commitment to performance and accountability, and advance our financial resources sustainability, in order to achieve these goals.</li> </ol>

<b>Time Frame</b>	2015-2016
<b>Objective 1</b>	Increase enrollment and retention in English BA program
<b>Measures 1</b>	Increased seat counts in BA courses
<b>Target (Desired Performance and Deadline)</b>	75%
<b>Data Collection (Who/Where/When)</b>	Edward Whitelock
<b>Findings &amp; Status</b>	<p>Fall 2015:</p> <p><i>Upper Level English: 77 students enrolled</i></p> <p><i>Upper Level Communication: 48 students enrolled</i></p> <p><i>Total: 125 students</i></p> <p>Spring 2016:</p> <p><i>Upper Level English: 87 students enrolled</i></p> <p><i>Upper Level Communication: 37 students enrolled</i></p> <p><i>Total: 125 students</i></p>
<b>Discussion of Results and Action Plan</b>	Fall '15-Spring '16 enrollments were up from 2014-15 enrollments by 37% and 25% respectively. Will continue to explore means of attracting more students to program. Fall 2016 focus: explore developing Creative Writing track for BA program to attract students.
<b>Measures 2</b>	Increased seat counts in BA support courses, such as Prof. Communication track
<b>Target (Desired Performance and Deadline)</b>	75%
<b>Data Collection (Who/Where/When)</b>	Edward Whitelock

<b>Findings &amp; Status</b>	Fall 2015: 81% increase  <i>Upper Level English: 77 students enrolled</i>  <i>Upper Level Communication: 48 students enrolled</i>  <i>Total: 125 students</i>
<b>Discussion of Results and Action Plan</b>	2014-15 saw 33 students enrolled in upper-level COMM while 2015-16 saw 85, more than doubled enrollment. Will continue to work with BA program faculty and coordinators of other BA programs to make upper-level Communication courses valuable as program electives.
<b>Objective 2</b>	Continue to provide support to English majors in foreign language courses in order to improve retention and progression to graduation
<b>Measures</b>	1. Number of tutors identified 2. Early guidance of majors into language sequence
<b>Target (Desired Performance and Deadline)</b>	1. Foreign language tutoring in SSC fall 2016
<b>Data Collection (Who/Where/When)</b>	Ed Whitelock
<b>Findings &amp; Status</b>	Accelerated hybrid Spanish sequence offered in fall '15-spring '16; 7 English BA majors completed intermediate requirement in whole or in part through this option.
<b>Discussion of Results and Action Plan</b>	Will continue to offer accelerated hybrid and to ensure that SSC is staffed with Spanish tutor
<b>Objective 3</b>	Continue to seek maximum options for course delivery
<b>Measures 1</b>	Making minimum enrollment for summer course section
<b>Target (Desired Performance and Deadline)</b>	Include online options
<b>Data Collection (Who/Where/When)</b>	Ed Whitelock

<b>Findings &amp; Status</b>	Offered online section of ENGL 3340 in Summer 2015; course met enrollment goal with 10 students. Summer 2014 in-class BA course did not meet enrollment goal and was cancelled. Offering ENGL 4900 online in Summer 2016.
<b>Discussion of Results and Action Plan</b>	Will continue to offer summer BA English option.
<b>Measures 2</b>	continued faculty participation in D2L training and certification
<b>Target (Desired Performance and Deadline)</b>	50% +Trained and certified
<b>Data Collection (Who/Where/When)</b>	Ed Whitelock
<b>Findings &amp; Status</b>	Currently, 7 of 15 full-time, tenure-track faculty are approved for online instruction.
<b>Discussion of Results and Action Plan</b>	Will continue to encourage faculty participation in D2L training.
<b>Goal 2</b>	Continue to align Humanities programs and classes to support other BA/BS programs
<b>Strategic Initiative(s) (Choose from priorities 1-5)</b>	<ol style="list-style-type: none"> <li><b>1. Access with Excellence</b> Gordon State College will serve the educational needs of the region and the state by maintaining its mission as an access institution, while expanding to offer wider access to baccalaureate programs and assuring excellence in its offerings and service to its constituents. By maintaining access while expanding programs, Gordon State College will open the doors to a college education to a wider audience, resulting in a more educated Georgia.</li> <li><b>2. A Diverse Academic Environment</b> Gordon State College will advance the academic work of the College and the resources that support it. The synthesis of the intellectual, cultural and material resources of the campus community will support the development of effective habits of mind for all participants. The College will support the physical, technological and pedagogical resources needed to achieve this goal. This focuses resources and energies on the core</li> </ol>

	<p>educational mission of the College, and promotes the ongoing development of all of the College’s stakeholders through strategic allocation of resources.</p> <p><b>3. Retention, Progression, and Graduation</b> Gordon State College will increase retention (the number of students that are retained from one year to the next), graduates (the number of students who graduate from two-year and four-year programs), and the number of students who progress from Gordon State College to the next appropriate step (such as transfer to another college). By accomplishing these goals, the College will contribute to a more educated population, prepared to face the challenges and opportunities of the 21st century.</p> <p><b>5. Efficiency, Accountability, and Sustainability</b> Gordon State College is committed to providing a welcoming atmosphere that attracts a diverse community and engages through academics and culture. In a dynamic economic atmosphere, Gordon State College must constantly strive to improve operational efficiencies, ensure a commitment to performance and accountability, and advance our financial resources sustainability, in order to achieve these goals.</p>
<b>Time Frame</b>	2015-2016
<b>Objective</b>	Develop and link more Humanities courses as options for BA/BS programs in other departments and schools
<b>Measures</b>	Development of new courses and incorporation of those courses into elective or required components of other programs
<b>Target (Desired Performance and Deadline)</b>	Implementation of 2 courses for fall 2016
<b>Data Collection (Who/Where/When)</b>	Ed Whitelock
<b>Findings &amp; Status</b>	<p>3 new courses approved in English B.A. program:</p> <p>ENGL 3911: Advanced Composition</p> <p>ENGL 3912: Advanced Grammar</p>

	COMM 3940: Public Relations
<b>Discussion of Results and Action Plan</b>	ENGL 3912 (taught by Dr. Ed Whitelock) and COMM 3940 (taught By Dr. Adria Goldman) are being offered in fall 2016.
<b>Goal 3</b>	Improve retention and progress of Learning Support English students.
<b>Strategic Initiative(s) (Choose from priorities 1-5)</b>	<ol style="list-style-type: none"> <li>1. <b>Access with Excellence</b> Gordon State College will serve the educational needs of the region and the state by maintaining its mission as an access institution, while expanding to offer wider access to baccalaureate programs and assuring excellence in its offerings and service to its constituents. By maintaining access while expanding programs, Gordon State College will open the doors to a college education to a wider audience, resulting in a more educated Georgia.</li> <li>2. <b>A Diverse Academic Environment</b> Gordon State College will advance the academic work of the College and the resources that support it. The synthesis of the intellectual, cultural and material resources of the campus community will support the development of effective habits of mind for all participants. The College will support the physical, technological and pedagogical resources needed to achieve this goal. This focuses resources and energies on the core educational mission of the College, and promotes the ongoing development of all of the College’s stakeholders through strategic allocation of resources.</li> <li>3. <b>Retention, Progression, and Graduation</b> Gordon State College will increase retention (the number of students that are retained from one year to the next), graduates (the number of students who graduate from two-year and four-year programs), and the number of students who progress from Gordon State College to the next appropriate step (such as transfer to another college). By accomplishing these goals, the College will contribute to a more educated population, prepared to face the challenges and opportunities of the 21st century.</li> <li>5. <b>Efficiency, Accountability, and Sustainability</b> Gordon State College is committed to providing a welcoming atmosphere that attracts a diverse community and engages through academics and culture. In a dynamic economic atmosphere, Gordon State College must constantly strive to improve operational efficiencies, ensure a commitment to performance and accountability, and advance our financial resources sustainability, in order to achieve these goals.</li> </ol>

<b>Time Frame</b>	2015-2016
<b>Objective 1</b>	Increase number of students completing LS English requirements
<b>Measures 1</b>	Increase in percentage of students completing LS English requirements in first or second semester of enrollment
<b>Target (Desired Performance and Deadline) 1</b>	Improvement in pass rate for students assigned to Foundations English course (ENGL 0989) for first semester enrollment in fall 2015 compared to previous READ 0099 course by 10%
<b>Data Collection (Who/Where/When)</b>	
<b>Findings &amp; Status</b>	
<b>Discussion of Results and Action Plan</b>	This goal was created before institution named Dr. Stephen Raynie as coordinator of Learning Support programs. Annual assessment of those programs is now under his supervision. See Learning Support Annual Assessment for Dr. Raynie's report on goals and progress.
<b>Target (Desired Performance and Deadline) 2</b>	Improvement in pass rate for students registered for ENGL 1101 + ENGL 0999 co-requisite pair in spring 2016 compared to previous ENGL 0099 by 10%
<b>Data Collection (Who/Where/When)</b>	
<b>Findings &amp; Status</b>	
<b>Discussion of Results and Action Plan</b>	This goal was created before institution named Dr. Stephen Raynie as coordinator of Learning Support programs. Annual assessment of those programs is now under his supervision. See Learning Support Annual Assessment for Dr. Raynie's report on goals and progress.
<b>Objective 2</b>	Decrease time to completion of ENGL 1101 for students enrolled with LS English requirements
<b>Measures 1</b>	Increase in percentage of students completing ENGL 1101 in first or second semester of enrollment

<b>Target (Desired Performance and Deadline) 1</b>	Pass rate for students registered for first semester of ENGL 1101 + ENGL 0999 co-requisite pair in fall 2015 – 50%
<b>Data Collection (Who/Where/When)</b>	
<b>Findings &amp; Status</b>	Fall 2015 Pass rate (ABC) for students in ENGL 1101 / ENGL 0999 = 78%
<b>Discussion of Results and Action Plan</b>	This goal was created before institution named Dr. Stephen Raynie as coordinator of Learning Support programs. Annual assessment of those programs is now under his supervision. See Learning Support Annual Assessment for Dr. Raynie’s report on goals and progress.
<b>Target (Desired Performance and Deadline) 2</b>	Pass rate for students registered for ENGL 1101 + ENGL 0999 co-requisite pair in spring 2016 – 50%
<b>Data Collection (Who/Where/When)</b>	
<b>Findings &amp; Status</b>	
<b>Discussion of Results and Action Plan</b>	This goal was created before institution named Dr. Stephen Raynie as coordinator of Learning Support programs. Annual assessment of those programs is now under his supervision. See Learning Support Annual Assessment for Dr. Raynie’s report on goals and progress.
<b>Goal 4</b>	In conjunction with Fine & Performing Arts, determine support and funding for a Technology Production Lab in Fine Arts Building (such lab would support production technologies for Communication program along with those in Fine & Performing Arts)
<b>Strategic Initiative(s) (Choose from priorities 1-5)</b>	<p>1. <b>Access with Excellence</b> Gordon State College will serve the educational needs of the region and the state by maintaining its mission as an access institution, while expanding to offer wider access to baccalaureate programs and assuring excellence in its offerings and service to its constituents. By maintaining access while expanding programs, Gordon State College will open the doors to a college education to a wider audience, resulting in a more educated Georgia.</p> <p>2. <b>A Diverse Academic Environment</b> Gordon State College</p>



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<b>Time Frame</b>	2015-2015
<b>Objective</b>	Establish committee to investigate requirements and feasibility for Fine Arts Technology Lab
<b>Measures</b>	Completion of a proposal for School or Arts & Sciences review
<b>Target (Desired Performance and Deadline)</b>	Proposal by March 2016
<b>Data Collection (Who/Where/When)</b>	
<b>Findings &amp; Status</b>	Not funded

<b>Discussion of Results and Action Plan</b>	After two years of not receiving funding, both technology and cost estimates are out of date. Will initiate a department task force to re-examine equipment needs and estimated costs for a renewed proposal for upcoming budget cycle.