

END OF YEAR REPORT FORMAT FOR ANNUAL ASSESSMENT 2015-2016

Unit Name	Counseling and Accessibility Services
Goal 1	Enhance academic support for students with registered disabilities.
Strategic Initiative(s) (Choose from priorities 1-5)	<p>2. A Diverse Academic Environment Gordon State College will advance the academic work of the College and the resources that support it. The synthesis of the intellectual, cultural and material resources of the campus community will support the development of effective habits of mind for all participants. The College will support the physical, technological and pedagogical resources needed to achieve this goal. This focuses resources and energies on the core educational mission of the College, and promotes the ongoing development of all of the College’s stakeholders through strategic allocation of resources.</p> <p>3. Retention, Progression, and Graduation Gordon State College will increase retention (the number of students that are retained from one year to the next), graduates (the number of students who graduate from two-year and four-year programs), and the number of students who progress from Gordon State College to the next appropriate step (such as transfer to another college). By accomplishing these goals, the College will contribute to a more educated population, prepared to face the challenges and opportunities of the 21st century.</p> <p>4. Community Partnerships and Engagement Gordon State College will support and enhance pathways for the exchange of knowledge and other resources with the community, including local, regional, state, and national entities. These community partnerships will strengthen both the College and the community by increasing the resources available to each, and build a mutual respect for the benefits each brings to the partnership.</p> <p>5. Efficiency, Accountability, and Sustainability Gordon State College is committed to providing a welcoming atmosphere that attracts a diverse community and engages through academics and culture. In a dynamic economic atmosphere, Gordon State College must constantly strive to improve operational efficiencies, ensure a commitment to performance and accountability, and advance our financial resources sustainability, in order to achieve these goals.</p>

Time Frame	2015-2016
Objective 1	Improve academic success of students with identified disabilities.
Measures 1	Students with identified disabilities will attend presentations designed to address issues that most often are academic barriers.
Target (Desired Performance and Deadline)	30% attendance rate by students with identified disabilities
Data Collection (Who/Where/When)	Counseling & Accessibility Staff will continue to email students with approved accommodations to alert them of the best practices and resource information. The data is collected in the SAM (Student Accommodation Manager) database. The data is collected every semester that the student requests approved accommodations.
Findings & Status	Fall - due to staff turnover, 3 presentations have not been provided to students. Spring- students were emailed best practices and resource information.
Discussion of Results and Action Plan	Students continue to benefit from the best practices and resources. Counseling and Accessibility staff will continue this process.
Objective 2	Improve first semester experience for students with identified disabilities.
Measures 2	Students with identified disabilities will become familiar with and use resources & technology available on campus and through other agencies such as AMAC.
Target (Desired Performance and Deadline)	30% students with identified disability will consult with one of the identified resources.
Data Collection (Who/Where/When)	The data is stored in AMAC database for every download that is requested by students. The AMAC downloads may take place at any time throughout the semester.
Findings & Status	Fall - Partially met - AMAC reports increased usage of Student Download Center resources.

	Spring- Goal is Met - AMAC reports continued increase in usage of Student Download Center resources. Students were emailed important dates of importance such as drop/add, priority registration, and mid-terms.
Discussion of Results and Action Plan	Usage results have continued to increase through the AMAC database. Staff will continue this process.
Goal 2	Develop educational opportunities for students, faculty & staff in the area of Sexual Awareness.
Strategic Initiative(s) (Choose from priorities 1-5)	<p>2. A Diverse Academic Environment Gordon State College will advance the academic work of the College and the resources that support it. The synthesis of the intellectual, cultural and material resources of the campus community will support the development of effective habits of mind for all participants. The College will support the physical, technological and pedagogical resources needed to achieve this goal. This focuses resources and energies on the core educational mission of the College, and promotes the ongoing development of all of the College’s stakeholders through strategic allocation of resources.</p> <p>3. Retention, Progression, and Graduation Gordon State College will increase retention (the number of students that are retained from one year to the next), graduates (the number of students who graduate from two-year and four-year programs), and the number of students who progress from Gordon State College to the next appropriate step (such as transfer to another college). By accomplishing these goals, the College will contribute to a more educated population, prepared to face the challenges and opportunities of the 21st century.</p> <p>4. Community Partnerships and Engagement Gordon State College will support and enhance pathways for the exchange of knowledge and other resources with the community, including local, regional, state, and national entities. These community partnerships will strengthen both the College and the community by increasing the resources available to each, and build a mutual respect for the benefits each brings to the partnership.</p> <p>5. Efficiency, Accountability, and Sustainability Gordon State College is committed to providing a welcoming atmosphere that attracts a diverse community and engages through</p>

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Time Frame	2015-2016
Objective 1	Increase prevention programming in the area of Sexual Awareness for students.
Measures 1	Percentage of students attending programming events
Target (Desired Performance and Deadline)	25% students will participate or access one resource or program on Sexual Awareness
Data Collection (Who/Where/When)	HR collects EverFi Haven module data that is collected online once students complete the module. This process is completed by new students every year.
Findings & Status	Fall - Goal is met - More than 25% of student population has completed EverFi Haven module related to Sexual Awareness. Spring - Goal is met as new students must complete EverFri Haven module related to Sexual Awareness to have hold removed from account.
Discussion of Results and Action Plan	Module has been successfully implemented and process will continue each year.
Objective 2	Support training of faculty and staff on effective response protocol for student issues related to sexual misconduct.
Measures 1	Percentage of faculty & staff that receive training related to response protocol for students regarding sexual misconduct.
Target (Desired Performance and Deadline)	75% faculty & staff will receive training on response protocol for students regarding sexual misconduct.
Data Collection (Who/Where/When)	HR collects the Title IX data through the different types of training for students and faculty. This initiative will be ongoing throughout the year.

Findings & Status	<p>Fall - partially met - All faculty & staff provided with printed information on response protocol, training has not been provided. Training has been completed by designated staff.</p> <p>Spring- Goal is met - All faculty & staff must complete mandatory training once a year.</p>
Discussion of Results and Action Plan	<p>Faculty and staff will continue to complete mandatory Title IX training throughout the year.</p>
Goal 3	<p>Enhance counseling & accessibility services provided to students attending on-line or at satellite campuses.</p>
Strategic Initiative(s) (Choose from priorities 1-5)	<ol style="list-style-type: none"> 2. A Diverse Academic Environment Gordon State College will advance the academic work of the College and the resources that support it. The synthesis of the intellectual, cultural and material resources of the campus community will support the development of effective habits of mind for all participants. The College will support the physical, technological and pedagogical resources needed to achieve this goal. This focuses resources and energies on the core educational mission of the College, and promotes the ongoing development of all of the College’s stakeholders through strategic allocation of resources. 3. Retention, Progression, and Graduation Gordon State College will increase retention (the number of students that are retained from one year to the next), graduates (the number of students who graduate from two-year and four-year programs), and the number of students who progress from Gordon State College to the next appropriate step (such as transfer to another college). By accomplishing these goals, the College will contribute to a more educated population, prepared to face the challenges and opportunities of the 21st century. 4. Community Partnerships and Engagement Gordon State College will support and enhance pathways for the exchange of knowledge and other resources with the community, including local, regional, state, and national entities. These community partnerships will strengthen both the College and the community by increasing the resources available to each, and build a mutual respect for the benefits each brings to the partnership. 5. Efficiency, Accountability, and Sustainability Gordon State

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Time Frame	2015-2015
Objective 1	To improve accessibility to resources available in Counseling & Accessibility Services for students taking courses on-line or at a satellite campus.
Measures 1	Percent of students who identify that they accessed information specifically developed for them. (Will monitor through SAMS)
Target (Desired Performance and Deadline)	80% students taking classes on-line or at a satellite campus will access information specifically developed for them.
Data Collection (Who/Where/When)	A counselor is onsite at McDonough campus once a week and records information of students that are seen on campus in the appropriate database (Titanium-counseling & SAM-accommodations).
Findings & Status	<p>Due to staff turnover in Counseling Department, regularly scheduled bi-weekly programming has not been provided Fall Semester. Director of Henry County, McDonough campus is aware of the staff turnover and has contacted the Counseling Center and services have been provided on an as-needed basis. On-line students have been notified of services available through email.</p> <p>Spring - a counselor is onsite at McDonough campus once a week. Online students have received emails concerning available services.</p>
Discussion of Results and Action Plan	Staff will continue to offer onsite services to McDonough campus, therefore; process will be ongoing.
Objective 2	Facilitate the process for getting approved for academic accommodations for students who are taking on-line courses or are attending at a satellite campus.
Measures 1	Percent of students who report that they were able to attain the needed information from the Accessibility Services website.

Target (Desired Performance and Deadline)	80% students taking classes on-line or at a satellite campus will follow the process for accommodations and have access to them electronically.
Data Collection (Who/Where/When)	Staff emails students accommodations electronically as needed and this can take place as needed during the semester.
Findings & Status	Fall - Students taking on-line courses and attending at satellite campuses are currently being assisted with accommodations Spring - Goal is met - Students taking on-line courses and attending at satellite campuses are currently being assisted with accommodations.
Discussion of Results and Action Plan	Staff will continue to offer electronically given accommodations, therefore; process will be ongoing.