Application for Admission
Bachelor of Science in Education
Para-Pro to Teacher
Certification in Elementary and Special Education
General Curriculum P-5
About the Program

A maximum of sixty qualified junior year candidates will be admitted each Fall semester for the two year program. The schedule of the program of studies is listed below. This will lead to certification in early childhood and special education general curriculum (P-5). Note the requirement includes a summer semester. Candidates will participate in cohorts for all coursework, including field experiences and teaching internships (900 hours total) to be arranged with area elementary school partners. Graduates must also complete Georgia certification requirements including passing scores on appropriate GACE tests.

Admission Procedures

Admission to the Bachelor of Science in Education Program is granted on a space available basis. Applications that meet all admission requirements will be ranked according to their qualifications and admitted in order of their rank, starting with the most qualified, until all available spaces are filled. As such, not all individuals who meet the admission requirements may be admitted. The application process will open in early January, and review of completed applications will begin as soon as they are received. Since the program of studies involves working in elementary schools, prospective candidates must also consent to a criminal background check. Once admitted to the program, fingerprinting may be required prior to field placement.

Special Note

Disciplinary action at Gordon State College and any other institution that the student has attended, including the military, may prevent admission. Additionally, two disciplinary referral forms received by the School of Education may prevent admission or result in dismissal from the BSED program after admission. Refer to the Gordon State College Undergraduate Catalog for further details.

Notification of Acceptance

Because this is a high demand major, and fall admission will be limited to 60 candidates, not all applicants will be admitted. Applicants will be notified by U.S. mail of Unconditional Acceptance, Acceptance with Conditions, Non-Acceptance, or placement on a waiting list.

Direct Contact Information:

Dr. Joseph R. Jones, Dean
School of Education, 101 Smith Hall
Gordon State College
419 College Drive
Barnesville, Georgia 30204
678-359-5468 jjones1@gordonstate.edu

Links for Additional Information:

Georgia Assessments for the Certification of Educators (GACE)
www.gace.ets.org

Georgia Professional Standards Commission (GA PSC)
www.gapsc.com

*NOTE: It is recommended that completed applications be received no later than February 1.
## Admission Requirements Checklist

1. The applicant must be admitted to Gordon State College and in “good” standing with the College.

2. Applicants are projected to complete all lower level courses in Associate of Arts for Elementary Education, by the end of summer semester, to include an overall last attempt GPA of 2.75 or better.

3. Applicants must have a grade of “C” or higher in all Area A and Area F core curriculum courses aligned with or specified by University System of Georgia institutions. Attach to this application an Academic Summary of your transcript to verify your standing with Gordon State College, your GPA and your grades in Areas A and F. Non-Gordon Students must provide an official transcript.

4. Establish individual MyPSC account with the Professional Standards Commission at: www.mypsc.gapsc.org

5. Provide score report* as proof of a “passing” score on GACE Program Admission Assessment; or proof of exemption. This requirement may be met by one of the following: (*Attach to this application a copy of score report or high school/college transcript containing scores.)
   - Pass GACE Program Admission Assessment (all three sections Reading, Mathematics, and Writing)
   - SAT Exemption: combined Math/Verbal score of 1000 (if test date prior to July 1, 2019)
   - SAT Exemption: combined Math/Verbal score of 1080 (if test date July 1, 2019 or later)
   - ACT Exemption: combined Math/Verbal score of 43.
   - GRE Exemption: combined Quantitative/Verbal score of 1030; after 8-1-11 combined Quant/Verbal of 297

6. Provide proof of taking GACE Ethics Admission Assessment #350

7. Complete and submit the “Application for Admission to the Bachelor of Science in Education Program” and submit prior to February 1.

8. Attach to this application a signed and notarized consent form authorizing a criminal background check and agree to fingerprinting. (Once admitted to the program, fingerprinting is required prior to field placement.)

9. Handwritten short essay on the form provided at the back of the application.

10. Provide three (3) professional recommendations using provided forms. Applicants should complete their portion of the professional recommendation form and give it to an employer, someone familiar with your academic ability, or someone familiar with your ability to work with children. Professional recommendations may not come from personal friends, relatives or social acquaintances.

11. Provide two (2) Disposition Assessment forms. One MUST be completed by a building supervisor, the other by a co -teacher or school system Human Resource Officer.

12. Submit Georgia PSC Certification Application for Pre-Service Certification. (Failure to submit early may result in Non-acceptance.)

13. Submit Georgia Professional Standards Commission Verification of Lawful Presence along with valid photo ID. (Failure to submit early may result in Non-Acceptance.)

14. Qualified applicants may be asked to schedule an interview.

**Notice of Disclaimer:** Gordon State College’s BSED in Elementary Education Program is fully accredited for meeting Georgia Professional Standards Commission (PSC) requirements and the National Council for Accreditation of Teacher Education (NCATE) has also accredited the program and the unit at Gordon State College.
Full Name __________________________________________________________________________________________________

F i r s t   M i d d l e   L a s t

Other name(s) on file at Gordon State College ______________________________________________________________________

Date of Birth ____________________ College ID # _________________________ Social Security # _________________________

Gordon e-mail address __________________________________ Other e-mail address _____________________________________

Gender: □ Male □ Female

Ethnic Group: □ American Indian/Alaska Native □ Black/African American □ White/Caucasian
□ Asian □ Hispanic □ Native Hawaiian/Pacific Islander □ Other

Street Address _______________________________________________________________________________________________

City_____________________________________________________________State____________Zip ________________________

Home Phone: (_________)___________________________ Work Phone - optional: (_________)____________________________

Cell Phone - optional: (_________)______________________________

Student Information

This completed application should be mailed or delivered to: Teacher Education Admissions, Gordon State College, 103A Smith Hall, 419 College Drive, Barnesville, GA 30204

I am currently enrolled at Gordon State College. □ Yes □ No

I am not currently enrolled but was previously enrolled at Gordon State College. □ Yes □ No

Most recent semester and year attended Gordon State College ________________________________________________

I am currently enrolled at another institution. □ Yes □ No

Full name of institution: __________________________________________

I have previously attended other institution(s). □ Yes □ No

Full name of institution: __________________________________________

Last semester/year attended: ____________________________________

I hold an Associate degree. □ Yes □ No

Major/Area of study: ___________________________________________ Year degree awarded: _______________________

Full name of institution: ________________________________________

Academic History  Please indicate all that apply to your academic history.
I hold a Bachelor of Science or Arts degree:  □ Yes  □ No

Major/Area of study: ___________________________ Year degree awarded: ___________________________

Full name of institution: ____________________________________________________________

I hold another degree:  □ Yes  □ No

Major/Area of study: ___________________________ Year degree awarded: ___________________________

Full name of institution: ____________________________________________________________

Proof of Passing Scores:

Provide proof of a passing score on GACE (Program Admission Assessment) or provide proof of exemption. Attach to this application a copy of a score report or high school/college transcript containing scores.

Please indicate below how you have met this requirement.

□ Pass GACE (Program Admission Assessment, all three sections, Reading, Mathematics, and Writing)
   Note: The June GACE test date is the last eligible testing date for this application period.

□ SAT Exemption: combined Math/Verbal score of 1000 (if test date prior to July 1, 2019)

□ SAT Exemption: combined Math/Verbal score of 1080 (if test date July 1, 2019 or later)

□ ACT Exemption: combined Math/Verbal score of 43.

□ GRE Exemption: combined Quantitative/Verbal score of 1030; after 8-1-11 combined Quant/Verbal of 297

Employment History Please list most recent employment first.

1. Name of Employer: ________________________________________________
   Position: ___________________________ Dates of Employment: (from - to) ___________________________
   Supervisor’s full name and title: __________________________________________
   Contact number for supervisor: (__________)_________________________ Permission to contact?  □ Yes  □ No

2. Name of Employer: ________________________________________________
   Position: ___________________________ Dates of Employment: (from - to) ___________________________
   Supervisor’s full name and title: __________________________________________
   Contact number for supervisor: (__________)_________________________ Permission to contact?  □ Yes  □ No

3. Name of Employer: ________________________________________________
   Position: ___________________________ Dates of Employment: (from - to) ___________________________
   Supervisor’s full name and title: __________________________________________
   Contact number for supervisor: (__________)_________________________ Permission to contact?  □ Yes  □ No
Essay

Instructions: In your own handwriting, please write a short essay in the space provided on why you want to be a teacher. This essay will be evaluated for content, grammar, composition, and handwriting.

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Applicants considered for admission may be asked to supply additional information and be invited for an interview to determine suitability to the profession. Applicants who have ever been arrested, convicted, sentenced, pled guilty, or pled nolo contendere or been given first offender status for any felony, a crime involving moral turpitude or a crime violating a federal law involving controlled substances or dangerous drugs or a DUI or DWI may be denied admission to the program. For additional information see www.gapsc.com.

I certify that all statements made in this application are complete and true. I understand that falsification or omission of information requested may result in my application being denied.

Signature: ___________________________________________ Date: ______________________________
Criminal Background Check Consent Form

(This information is also available at www.gordonstate.edu)

Full Name _____________________________________________

___________________________  ________________  ________________
First    Middle    Last

Other name(s) on file at Gordon State College ______________________________________________________________________

Street Address _______________________________________________________________________________________________

___________________________  ________________  ________________
City __________________________ State __________________________ Zip _______________________________

Date of Birth ___________________________ Social Security Number __________________________________________________

I understand that, as a student enrolled in the programs within the School of Education at Gordon State College, I must be fingerprinted and submit to a criminal records check. I further understand that the information obtained from my criminal records check will be used by the institution to assist in determining my eligibility for acceptance into the education program at Gordon State College.

I agree and consent for such criminal records check and investigation to be conducted by Gordon State College. I hereby release, remise and waive any claims, suits or actions which I now have or may hereinafter have against Gordon State College, its officials, representatives, agents, employees and servants (hereinafter collectively referred to as “the College”) arising out of the aforesaid criminal records check and the use of any information obtained therefrom, specifically including any claims or actions which I may have for libel, slander, defamation of character, invasion of privacy, intentional infliction of emotional distress, negligence and similar claims. I further agree to hold harmless the College from and against any such claims as described aforesaid and will defend the College from and against any suits arising from same and pay all costs of such suits including attorney’s fees.

STUDENT MUST SIGN THIS FORM IN THE PRESENCE OF A NOTARY.

Student Signature _____________________________________________ Date________________________

Notary Name________________________________________________________

Notary Signature _____________________________________________ Date________________________

Commission Expires _____/_____/_____

SEAL