GORDON STATE COLLEGE

A UNIT OF THE UNIVERSITY SYSTEM OF GEORGIA

ACADEMIC STUDENT PETITION

For Official Use Only:

Entered By:

Date Docs Scanned:

STUDENT INFORMATION

GCID (929): Major: Advisor:

Student's Name: Date of Petition

Street Address: City, State Zip

Semester to which the petition applies: Phone No.

Are you receiving Financial Aid? Yes No Do you expect to graduate this semester? Yes No

Did you take the final exam for the class(es) in question? Yes No

SUBMIT THE FOLLOWING PETITIONS AND DOCUMENTATION TO THE DEPARTMENT OF YOUR **PROGRAM OF STUDY**

Petitions regarding any of the following must include dated documentation regarding the hardship.

Course Substitution/Degree Requirement Exception

Physical Education Waiver

Complete Withdrawal from **ALL classes** after midterm due to Hardship/Extenuating circumstances

Overload (Scheduling a Class Load Over Maximum Allowed Credit Hours) **Total Hours Needed:**

FALL & SPRING Maximum credit hours allowed: 18
SUMMER Maximum credit hours allowed: 11

SUBMIT THE FOLLOWING PETITIONS AND DOCUMENTATION TO THE DEPARTMENT OF **THE CLASS IN QUESTION**

Petitions regarding any of the following must include dated documentation regarding the appeal. Please include the CRN of the class in question - **1 petition per course.** **Class CRN:**

Drop/Withdrawal from **PART of a schedule** after Mid-Term due to Hardship/Extenuating circumstance

Appeal of Assigned Grade

Reschedule a Final Exam Date & Time of conflict:

PROVIDE A BRIEF DESCRIPTION OF THE REASON FOR YOUR REQUEST, YOU MAY PROVIDE A WORD DOC. IF NEEDED.

Student's Signature: