

Policy Approval Form

Gordon State College

This form is used for the approval, amendment, removal or review of a Gordon State College policy. Once authorized with the President's Signature, the policy will be posted to the Gordon State Website. This approval form will be filed in the Office of the President with Cabinet minutes noting approval.

Policy Title *	Faculty Credentials Policy
Number	To Be Determined
Department	Academic Affairs
Policy Editor	C. Jeffery Knighton
Request Type	New <input type="checkbox"/> Amended <input type="checkbox"/> Removed <input type="checkbox"/> Reviewed <input checked="" type="checkbox"/>

OBJECTIVE (Briefly state your purpose.)

Periodic Review of Policy for Currency and general update

RESOURCES AND CONSULTATION (Briefly describe the resources (i.e. website, link) used in developing, amending, removing, or reviewing the policy. Include names of other individuals who assisted with this change.)

https://www.gordonstate.edu/documents/departments/institutional-effectiveness/Faculty_Credentials_Policy_Form_.pdf
Discussion with SACSCOC Liaison, Provost Council, Academic Council, Faculty Senate Chair and Cabinet.

COMMUNICATION PLAN (Identify how information about how the policy will be communicated to the college as well as training plans if applicable.)

GSC Policy Website
Academic Council
Provost Council

Authorizations

Dean or Supervisor Signature and Date: _____

Cabinet Sponsor (VP) Signature and Date: C. Jeffery Knighton Digitally signed by C. Jeffery Knighton
Date: 2022.05.26 17:03:25 -04'00'

President Signature and Date: 

***Policy Template must be submitted with this form.**

Policy Number: _____

Policy Title: Faculty Credentials and Hiring Guide

POLICY:

The evaluation of a faculty member's credentials will be based on state and federal law, Board of Regents of the University System of Georgia (BOR) regulations and policies, Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) faculty credentials guidelines, and guidelines in place by federally recognized discipline specific accrediting bodies. Faculty discipline credentials must be evaluated at least every three years.

PROCEDURE:

See "Gordon State College Faculty Credentials Guide."

Faculty Credentialing Guide

This guide serves as a reference to hire appropriately qualified and credentialed faculty at Gordon State College in accordance with state and federal law, Board of Regents of the University System of Georgia (BOR) regulations and policies, Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) faculty credentials guidelines, and guidelines in place by federally recognized, discipline specific accrediting bodies.

Deans and Department Heads will review qualifications at least every three (3) years to ensure this document is up to date concerning programs and courses offered at Gordon State College and changes in BOR and SACSCOC policies and guidelines. (See Gordon State College hiring guidance for additional information.)

Determining Faculty Credentials

Board of Regents of the University System of Georgia

The Board of Regents policy

(http://www.usg.edu/policymanual/section8/policy/C245/#p8.3.1_faculty_employment) 8.3.1, Recruitment and Appointment, states that “each institution shall publish comprehensive, clearly stated written policies and procedures for the recruitment and appointment of faculty members. These policies and procedures shall conform to guidelines promulgated by the USG chief academic officer.” 8.3.1.2, Minimum Qualifications for Employment, states “minimum employment qualifications for all institutions and all academic ranks within these institutions shall be:

1. Consistent with the Southern Association of Colleges and Schools’ requirements for institutional accreditation;
2. Evidence of ability as a teacher;
3. Evidence of ability and activity as a scholar in all other aspects of duties assigned;
4. Successful experience (this must necessarily be waived in the case of those just entering the academic profession who meet all other requirements); and
5. Desirable personal qualities judged on the basis of personal interview, complete biographical data, and recommendations.”

Southern Association of Colleges and Schools Commission on Colleges

SACSCOC (<https://sacscoc.org/app/uploads/2019/07/faculty-credentials.pdf>) requires institutions to justify and document qualifications for each faculty member and is stated in Standard 6.2.a (*Faculty qualifications*) of the *Principles of Accreditation* as follows:

“For each of its educational programs, the institution justifies and documents the qualifications of its faculty members.”

SACSCOC also provides the following credential guidelines which apply to Gordon State College:

- a. Faculty teaching general education courses at the undergraduate level: doctorate or master’s degree in the teaching discipline or master’s degree with a concentration in the teaching discipline (a minimum of 18 graduate semester hours in the teaching discipline).
- b. Faculty teaching associate degree courses designed for transfer to a baccalaureate degree: doctorate or master’s degree in the teaching discipline or master’s degree with a concentration in the teaching discipline (a minimum of 18 graduate semester hours in the teaching discipline).
- c. Faculty teaching associate degree courses not designed for transfer to the baccalaureate degree: bachelor’s degree in the teaching discipline, or associate’s degree and demonstrated competencies in the teaching discipline.
- d. Faculty teaching baccalaureate courses: doctorate or master’s degree in the teaching discipline or master’s degree with a concentration in the teaching discipline (minimum of 18 graduate semester hours in the teaching discipline).
- e. Faculty teaching graduate and post-baccalaureate course work: earned doctorate/terminal degree in the teaching discipline or a related discipline.
- f. Graduate teaching assistants: master’s in the teaching discipline or 18 graduate semester hours in the teaching discipline, direct supervision by a faculty member experienced in the teaching discipline, regular in-service training, and planned and periodic evaluations.

To document compliance with SACSCOC each department head, coordinator, or dean must make a clear and compelling case to support a faculty hire using appropriate supporting documentation when necessary.

Faculty Teaching as Part of Collaborative Agreements with USG Schools

For administrative and credentialing purposes, Gordon State College carries faculty teaching as part of collaborative agreements as unpaid, part-time adjuncts. Original copies of transcripts are on file at the faculty member’s home institution and copies should be available upon request.

Faculty Credentialing Requirements

Business, Liberal Arts and Social Sciences-Business, History and Social Sciences

Accounting

CIP Code: 52.0301 **Course Prefix:** ACCT

Minimum Academic Requirements:

Master's Degree in Accounting or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
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52.0301	Accounting.
52.0302	Accounting Technology/Technician and Bookkeeping.
52.0303	Auditing.
52.0304	Accounting and Finance.
52.0305	Accounting and Business/Management.
52.0399	Accounting and Related Services, Other.

Anthropology

CIP Code: 45.0201 **Course Prefix:** ANTH

Minimum Academic Requirements:

Master's Degree in Anthropology or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
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45.0201	Anthropology.
45.0202	Physical and Biological Anthropology.
45.0203	Medical Anthropology.
45.0204	Cultural Anthropology.
45.0299	Anthropology, Other.
45.1101	Sociology.
45.1301	Sociology and Anthropology.

Business

CIP Code: 52.0101 **Course Prefix:** BUSA

Minimum Academic Requirements:

Master's Degree in Business, Master's Degree in Management, Master's Degree in Business Administration or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
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52.01--	Business/Commerce, General.
52.02--	Business Administration, Management and Operations.
52.03--	Accounting and Related Services.
52.05--	Business/Corporate Communications.
52.06--	Business/Managerial Economics.
52.07--	Entrepreneurial and Small Business Operations.
52.08--	Finance and Financial Management Services.

Faculty Credentialing Requirements

Business, Liberal Arts and Social Sciences-Business, History and Social Sciences

Business

CIP Code: 52.0101 **Course Prefix:** BUSA

<u>Field CIP</u>	<u>Field Description</u>
52.09--	Hospitality Administration/Management.
52.10--	Human Resources Management and Services.
52.11--	International Business.
52.12--	Management Information Systems and Services.
52.13--	Management Sciences and Quantitative Methods.
52.14--	Marketing.

Criminal Justice

CIP Code: 43.0103 **Course Prefix:** CRJU

Minimum Academic Requirements:

Master's Degree in Criminal Justice or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
22.0101	Law.
42.2812	Forensic Psychology.
43.0103	Criminal Justice/Law Enforcement Administration.
43.0104	Criminal Justice/Safety Studies.
43.0106	Forensic Science and Technology.
43.0107	Criminal Justice/Police Science.
43.0109	Security and Loss Prevention Services.
43.0110	Juvenile Corrections.
43.0111	Criminalistics and Criminal Science.
43.0112	Securities Services Administration/Management.
43.0113	Corrections Administration.
43.0114	Law Enforcement Investigation and Interviewing.
43.0115	Law Enforcement Record-Keeping and Evidence Management
43.0116	Cyber/Computer Forensics and Counterterrorism.
43.0117	Financial Forensics and Fraud Investigation.
45.0401	Criminology.

Economics

CIP Code: 45.0601 **Course Prefix:** ECON

Minimum Academic Requirements:

Master's Degree in Economics or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
45.0601	Economics, General.

Faculty Credentialing Requirements

Business, Liberal Arts and Social Sciences-Business, History and Social Sciences

Economics

CIP Code: 45.0601 **Course Prefix:** ECON

<u>Field CIP</u>	<u>Field Description</u>
45.0602	Applied Economics.
45.0603	Econometrics and Quantitative Economics.
45.0604	Development Economics and International Development.
45.0605	International Economics.
45.0699	Economics, Other.

Environmental Science

CIP Code: 03.0104 **Course Prefix:** ENVS

Minimum Academic Requirements:

Master's Degree in Environmental Science or Environmental Studies or a Master's Degree with a minimum of 18 Graduate Semester Hours in the discipline

<u>Field CIP</u>	<u>Field Description</u>
03.05--	Forestry.
03.06--	Wildlife and Wildlands Science and Management.
26.01--	Biology, General.
26.13--	Ecology, Evolution, Systematics, and Population Biology.
40.05--	Chemistry.
40.06--	Geological and Earth Sciences/Geosciences.
40.08--	Physics.

History

CIP Code: 54.0101 **Course Prefix:** HIST

Minimum Academic Requirements:

Master's Degree in History or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
54.0101	History, General.
54.0102	American History (United States).
54.0103	European History.
54.0199	History, Other.

Human Services

CIP Code: 44.0000 **Course Prefix:** HUSV

Minimum Academic Requirements:

Master's Degree in Human Services or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
13.0410	Urban Education and Leadership.

Faculty Credentialing Requirements

Business, Liberal Arts and Social Sciences-Business, History and Social Sciences

Human Services

CIP Code: 44.0000

Course Prefix: HUSV

<u>Field CIP</u>	<u>Field Description</u>
19.0701	Human Development and Family Studies, General.
19.0702	Adult Development and Aging.
19.0704	Family Systems.
19.0706	Child Development.
19.0707	Family and Community Services.
42.----	PSYCHOLOGY.
44.----	PUBLIC ADMINISTRATION AND SOCIAL SERVICE PROFESSIONS
45.00--	
45.02--	Anthropology.
45.04--	Criminology.
45.05--	Demography and Population Studies.
45.09--	International Relations and National Security Studies.
45.10--	Political Science and Government.
45.11--	Sociology.
45.12--	Urban Studies/Affairs.
45.13--	Sociology and Anthropology.
45.14--	Rural Sociology.
45.99--	Social Sciences, Other.
51.1508	Mental Health Counseling/Counselor.
52.1003	Organizational Behavior Studies.

Information Technology

CIP Code: 52.1201

Course Prefix: ITEC

Minimum Academic Requirements:

Master's Degree in Computer and Information Sciences or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
11.0101	Computer and Information Sciences, General.
11.0701	Computer Science.
52.----	BUSINESS, MANAGEMENT, MARKETING, AND RELATED SUPP

Faculty Credentialing Requirements

Business, Liberal Arts and Social Sciences-Business, History and Social Sciences

Management

CIP Code: 52.0201 **Course Prefix:** MGNT

Minimum Academic Requirements:

Bachelor's Degree in Management and Administration or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
52.01--	Business/Commerce, General.
52.02--	Business Administration, Management and Operations.
52.03--	Accounting and Related Services.
52.05--	Business/Corporate Communications.
52.06--	Business/Managerial Economics.
52.07--	Entrepreneurial and Small Business Operations.
52.08--	Finance and Financial Management Services.
52.09--	Hospitality Administration/Management.
52.10--	Human Resources Management and Services.
52.11--	International Business.
52.12--	Management Information Systems and Services.
52.13--	Management Sciences and Quantitative Methods.
52.14--	Marketing.

Political Science

CIP Code: 45.1001 **Course Prefix:** POLS

Minimum Academic Requirements:

Master's Degree in Political Science or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
45.1001	Political Science and Government, General.
45.1002	American Government and Politics (United States).
45.1003	Canadian Government and Politics.
45.1004	Political Economy.
45.1099	Political Science and Government, Other.

Psychology

CIP Code: 42.0101 **Course Prefix:** PSYC

Minimum Academic Requirements:

Master's Degree in Psychology or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
13.11--	Student Counseling and Personnel Services.
19.0701	Human Development and Family Studies, General.
19.0702	Adult Development and Aging.

Faculty Credentialing Requirements

Business, Liberal Arts and Social Sciences-Business, History and Social Sciences

Psychology

CIP Code: 42.0101 **Course Prefix:** PSYC

<u>Field CIP</u>	<u>Field Description</u>
19.0704	Family Systems.
19.0706	Child Development.
19.0707	Family and Community Services.
30.1001	Biopsychology.
30.1701	Behavioral Sciences.
42.----	PSYCHOLOGY.
44.07--	Social Work.
51.15--	Mental and Social Health Services and Allied Professions.

Sociology

CIP Code: 45.1101 **Course Prefix:** SOCI

Minimum Academic Requirements:

Master's Degree in Sociology or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
19.0701	Human Development and Family Studies, General.
19.0702	Adult Development and Aging.
19.0704	Family Systems.
19.0706	Child Development.
19.0707	Family and Community Services.
44.07--	Social Work.
45.0201	Anthropology.
45.1101	Sociology.
45.1201	Urban Studies/Affairs.
45.1301	Sociology and Anthropology.
45.1401	Rural Sociology.
45.9999	Social Sciences, Other.

Faculty Credentialing Requirements

Business, Liberal Arts and Social Sciences-Humanities

USG Goes Global

CIP Code: 30.0000

Course Prefix: USGG

Minimum Academic Requirements:

<u>Field CIP</u>	<u>Field Description</u>
09.----	COMMUNICATION, JOURNALISM, AND RELATED PROGRAMS.
11.----	COMPUTER AND INFORMATION SCIENCES AND SUPPORT SER
13.----	EDUCATION.
16.----	FOREIGN LANGUAGES, LITERATURES, AND LINGUISTICS.
23.----	ENGLISH LANGUAGE AND LITERATURE/LETTERS.
24.----	LIBERAL ARTS AND SCIENCES, GENERAL STUDIES AND HUMA
24.0103	Humanities/Humanistic Studies.
24.0199	Liberal Arts and Sciences, General Studies and Humanities, Ot
25.----	LIBRARY SCIENCE.
26.----	BIOLOGICAL AND BIOMEDICAL SCIENCES.
27.----	MATHEMATICS AND STATISTICS.
31.----	PARKS, RECREATION, LEISURE, AND FITNESS STUDIES.
38.----	PHILOSOPHY AND RELIGIOUS STUDIES.
38.01--	Philosophy.
40.----	PHYSICAL SCIENCES.
42.----	PSYCHOLOGY.
43.01--	Criminal Justice and Corrections.
44.0000	Human Services, General.
44.07--	Social Work.
45.----	SOCIAL SCIENCES.
50.----	VISUAL AND PERFORMING ARTS.
52.----	BUSINESS, MANAGEMENT, MARKETING, AND RELATED SUPP
54.----	HISTORY.

Faculty Credentialing Requirements

Business, Liberal Arts and Social Sciences-Humanities and Fine and Performing

Arts History & Studio

CIP Code: 50.0701 **Course Prefix:** ARTS

Minimum Academic Requirements:

Master's Degree in Art or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
50.0499	Design and Applied Arts, Other.
50.0605	Photography.
50.0701	Art/Art Studies, General.
50.0702	Fine/Studio Arts, General.
50.0703	Art History, Criticism and Conservation.
50.0705	Drawing.
50.0706	Intermedia/Multimedia.
50.0708	Painting.
50.0709	Sculpture.
50.0710	Printmaking.
50.0711	Ceramic Arts and Ceramics.
50.0712	Fiber, Textile and Weaving Arts.
50.0713	Metal and Jewelry Arts.
50.0799	Fine Arts and Art Studies, Other.

Colloquium

CIP Code: 30.0000 **Course Prefix:** COLQ

Minimum Academic Requirements:

A Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
09.----	COMMUNICATION, JOURNALISM, AND RELATED PROGRAMS.
11.----	COMPUTER AND INFORMATION SCIENCES AND SUPPORT SER
13.----	EDUCATION.
16.----	FOREIGN LANGUAGES, LITERATURES, AND LINGUISTICS.
23.----	ENGLISH LANGUAGE AND LITERATURE/LETTERS.
24.----	LIBERAL ARTS AND SCIENCES, GENERAL STUDIES AND HUMA
24.0103	Humanities/Humanistic Studies.
24.0199	Liberal Arts and Sciences, General Studies and Humanities, Ot
25.----	LIBRARY SCIENCE.
26.----	BIOLOGICAL AND BIOMEDICAL SCIENCES.
27.----	MATHEMATICS AND STATISTICS.
31.----	PARKS, RECREATION, LEISURE, AND FITNESS STUDIES.
38.----	PHILOSOPHY AND RELIGIOUS STUDIES.

Faculty Credentialing Requirements

Business, Liberal Arts and Social Sciences-Humanities and Fine and Performing

Colloquium

CIP Code: 30.0000 **Course Prefix:** COLQ

<u>Field CIP</u>	<u>Field Description</u>
38.01--	Philosophy.
40.----	PHYSICAL SCIENCES.
42.----	PSYCHOLOGY.
43.01--	Criminal Justice and Corrections.
44.0000	Human Services, General.
44.07--	Social Work.
45.----	SOCIAL SCIENCES.
50.----	VISUAL AND PERFORMING ARTS.
52.----	BUSINESS, MANAGEMENT, MARKETING, AND RELATED SUPP
54.----	HISTORY.

Communications

CIP Code: 09.0101 **Course Prefix:** COMM

Minimum Academic Requirements:

Master's Degree in Communication or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
09.0100	Communication, General.
09.0101	Speech Communication and Rhetoric.
09.0102	Mass Communication/Media Studies.
09.0199	Communication and Media Studies, Other.
09.0401	Journalism.
23.1304	Rhetoric and Composition.

English

CIP Code: 23.0101 **Course Prefix:** ENGL

Minimum Academic Requirements:

Master's Degree in English or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
23.0101	English Language and Literature, General.
23.1301	Writing, General.
23.1302	Creative Writing.
23.1303	Professional, Technical, Business, and Scientific Writing.
23.1304	Rhetoric and Composition.
23.1399	Rhetoric and Composition/Writing Studies, Other.
23.14--	Literature.

Faculty Credentialing Requirements

Business, Liberal Arts and Social Sciences-Humanities and Fine and Performing

English

CIP Code: 23.0101 **Course Prefix:** ENGL

<u>Field CIP</u>	<u>Field Description</u>
23.9999	English Language and Literature/Letters, Other.

English (Learning Support)

CIP Code: 32.0108 **Course Prefix:** ENGL (LS)

Minimum Academic Requirements:

Bachelor's Degree in English or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
13.1401	Teaching English as a Second or Foreign Language/ESL Language
23.0101	English Language and Literature, General.
23.1304	Rhetoric and Composition.
23.14--	Literature.
23.9999	English Language and Literature/Letters, Other.
32.0108	Developmental/Remedial English.

French

CIP Code: 16.0901 **Course Prefix:** FREN

Minimum Academic Requirements:

Master's Degree in French or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
16.0900	Romance Languages, Literatures, and Linguistics, General.
16.0901	French Language and Literature.

Georgia Film Academy

CIP Code: 50.0601 **Course Prefix:** GFA

Minimum Academic Requirements:

: Master's Degree in Film/Cinema Studies or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
50.0601	Film/Cinema/Video Studies.
50.0602	Cinematography and Film/Video Production.
50.0605	Photography.
50.0607	Documentary Production.
50.0699	Film/Video and Photographic Arts, Other.

Faculty Credentialing Requirements

Business, Liberal Arts and Social Sciences-Humanities and Fine and Performing

Humanities

CIP Code: 24.0103 **Course Prefix:** HUMN

Minimum Academic Requirements:

Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
09.01--	Communication and Media Studies.
23.----	ENGLISH LANGUAGE AND LITERATURE/LETTERS.
24.----	LIBERAL ARTS AND SCIENCES, GENERAL STUDIES AND HUMA
38.----	PHILOSOPHY AND RELIGIOUS STUDIES.
50.0501	Drama and Dramatics/Theatre Arts, General.
50.0505	Theatre Literature, History and Criticism.
50.0703	Art History, Criticism and Conservation.
50.0901	Music, General.
50.0902	Music History, Literature, and Theory.
54.----	HISTORY.

Interdisciplinary Studies

CIP Code: 30.0000 **Course Prefix:** INST

Minimum Academic Requirements:

A Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
09.----	COMMUNICATION, JOURNALISM, AND RELATED PROGRAMS.
11.----	COMPUTER AND INFORMATION SCIENCES AND SUPPORT SER
13.----	EDUCATION.
16.----	FOREIGN LANGUAGES, LITERATURES, AND LINGUISTICS.
23.----	ENGLISH LANGUAGE AND LITERATURE/LETTERS.
24.----	LIBERAL ARTS AND SCIENCES, GENERAL STUDIES AND HUMA
24.0103	Humanities/Humanistic Studies.
24.0199	Liberal Arts and Sciences, General Studies and Humanities, Ot
25.----	LIBRARY SCIENCE.
26.----	BIOLOGICAL AND BIOMEDICAL SCIENCES.
27.----	MATHEMATICS AND STATISTICS.
31.----	PARKS, RECREATION, LEISURE, AND FITNESS STUDIES.
38.----	PHILOSOPHY AND RELIGIOUS STUDIES.
38.01--	Philosophy.
40.----	PHYSICAL SCIENCES.
42.----	PSYCHOLOGY.
43.01--	Criminal Justice and Corrections.

Faculty Credentialing Requirements

Business, Liberal Arts and Social Sciences-Humanities and Fine and Performing

Interdisciplinary Studies

CIP Code: 30.0000 **Course Prefix:** INST

<u>Field CIP</u>	<u>Field Description</u>
44.0000	Human Services, General.
44.07--	Social Work.
45.----	SOCIAL SCIENCES.
50.----	VISUAL AND PERFORMING ARTS.
52.----	BUSINESS, MANAGEMENT, MARKETING, AND RELATED SUPP
54.----	HISTORY.

Library and Information Science

CIP Code: 25.0101 **Course Prefix:** LIBR

Minimum Academic Requirements:

Master's Degree in Library and Information Science or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
25.0101	Library and Information Science.
25.0102	Children and Youth Library Services.
25.0103	Archives/Archival Administration.
25.0199	Library Science and Administration, Other.
25.0301	Library and Archives Assisting.
25.9999	Library Science, Other.

Music

CIP Code: 50.0901 **Course Prefix:** MUSC

Minimum Academic Requirements:

Master's Degree in Music or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
50.0901	Music, General.
50.0902	Music History, Literature, and Theory.
50.0903	Music Performance, General.
50.0904	Music Theory and Composition.
50.0905	Musicology and Ethnomusicology.
50.0906	Conducting.
50.0907	Keyboard Instruments.
50.0908	Voice and Opera.
50.0910	Jazz/Jazz Studies.
50.0911	Stringed Instruments.
50.0912	Music Pedagogy.

Faculty Credentialing Requirements

Business, Liberal Arts and Social Sciences-Humanities and Fine and Performing

Music

CIP Code: 50.0901 **Course Prefix:** MUSC

<u>Field CIP</u>	<u>Field Description</u>
50.0913	Music Technology.
50.0914	Brass Instruments.
50.0915	Woodwind Instruments.
50.0916	Percussion Instruments.
50.0999	Music, Other.

Philosophy

CIP Code: 38.0101 **Course Prefix:** PHIL

Minimum Academic Requirements:

Master's Degree in Philosophy or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
38.0101	Philosophy.
38.0102	Logic.
38.0103	Ethics.
38.0104	Applied and Professional Ethics.
38.0199	Philosophy, Other.

Spanish

CIP Code: 16.0905 **Course Prefix:** SPAN

Minimum Academic Requirements:

Master's Degree in Spanish or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
16.0900	Romance Languages, Literatures, and Linguistics, General.
16.0904	Portuguese Language and Literature.
16.0905	Spanish Language and Literature.
16.0908	Hispanic and Latin American Languages, Literatures, and Ling
16.0999	Romance Languages, Literatures, and Linguistics, Other.

Theatre

CIP Code: 50.0501 **Course Prefix:** THEA

Minimum Academic Requirements:

Master's Degree in Theatre or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
50.0501	Drama and Dramatics/Theatre Arts, General.
50.0502	Technical Theatre/Theatre Design and Technology.

Faculty Credentialing Requirements

Business, Liberal Arts and Social Sciences-Humanities and Fine and Performing

Theatre

CIP Code: 50.0501 **Course Prefix:** THEA

<u>Field CIP</u>	<u>Field Description</u>
50.0504	Playwriting and Screenwriting.
50.0505	Theatre Literature, History and Criticism.
50.0506	Acting.
50.0507	Directing and Theatrical Production.
50.0509	Musical Theatre.
50.0510	Costume Design.
50.0599	Dramatic/Theatre Arts and Stagecraft, Other.

Faculty Credentialing Requirements

Education, Mathematics, and Applied Sciences-Education

Education

CIP Code: 13.0101 **Course Prefix:** EDUC

Minimum Academic Requirements:

Master's Degree in Education or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
13.0101	Education, General.
13.0301	Curriculum and Instruction.
13.1001	Special Education and Teaching, General.
13.1202	Elementary Education and Teaching.
13.1203	Junior High/Intermediate/Middle School Education and Teac
13.1205	Secondary Education and Teaching.
13.1299	Teacher Education and Professional Development, Specific Le
13.1399	Teacher Education and Professional Development, Specific Su
13.1401	Teaching English as a Second or Foreign Language/ESL Langua
13.9999	Education, Other.

Health and Wellness

CIP Code: 51.0001 **Course Prefix:** PHED

Minimum Academic Requirements:

Master's Degree in Physical Education or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field. Course numbers 3000-4000 PhD/Ed.D preferred

<u>Field CIP</u>	<u>Field Description</u>
51.0000	Health Services/Allied Health/Health Sciences, General.
51.0001	Health and Wellness, General.
51.2201	Public Health, General.
51.2207	Public Health Education and Promotion.
51.2208	Community Health and Preventive Medicine.
51.2299	Public Health, Other.

Language Arts

CIP Code: 13.0101 **Course Prefix:** LART

Minimum Academic Requirements:

Master's Degree in Education or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
13.0101	Education, General.
13.0301	Curriculum and Instruction.
13.1001	Special Education and Teaching, General.
13.1202	Elementary Education and Teaching.
13.1203	Junior High/Intermediate/Middle School Education and Teac

Faculty Credentialing Requirements

Education, Mathematics, and Applied Sciences-Education

Language Arts

CIP Code: 13.0101 **Course Prefix:** LART

<u>Field CIP</u>	<u>Field Description</u>
13.1205	Secondary Education and Teaching.
13.1299	Teacher Education and Professional Development, Specific Le
13.1399	Teacher Education and Professional Development, Specific Su
13.1401	Teaching English as a Second or Foreign Language/ESL Langua
13.9999	Education, Other.

Physical Education

CIP Code: 31.0501 **Course Prefix:** PHED

Minimum Academic Requirements:

Master's Degree in Physical Education or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
31.0501	Health and Physical Education/Fitness, General.
31.0505	Kinesiology and Exercise Science.
31.0507	Physical Fitness Technician.
31.0508	Sports Studies.
31.0599	Health and Physical Education/Fitness, Other.

Physical Education

CIP Code: 31.0599 **Course Prefix:** PHED

Minimum Academic Requirements:

Master's Degree in Physical Education or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field. Associate's Degree and experience in the fitness activity

<u>Field CIP</u>	<u>Field Description</u>
31.0501	Health and Physical Education/Fitness, General.
31.0507	Physical Fitness Technician.
31.0599	Health and Physical Education/Fitness, Other.

Special Educ

CIP Code: 13.1001 **Course Prefix:** SPED

Minimum Academic Requirements:

Master's Degree in Education or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
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Faculty Credentialing Requirements

Education, Mathematics, and Applied Sciences-Math, Computer Science, and Engineering

Computer Science

CIP Code: 11.0101 **Course Prefix:** CSCI

Minimum Academic Requirements:

Master's Degree in Computer Science or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
11.0701	Computer Science.
14.0901	Computer Engineering, General.

Computer Science

CIP Code: 14.0101 **Course Prefix:** CSCI

Minimum Academic Requirements:

Master's Degree in Engineering or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
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Electronic Technology in the Educational Environment

CIP Code: 11.0101 **Course Prefix:** ETEC

Minimum Academic Requirements:

Master's Degree in Computer Science or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
11.01--	Computer and Information Sciences, General.
13.0501	Educational/Instructional Technology.
52.12--	Management Information Systems and Services.

Engineering

CIP Code: 14.0101 **Course Prefix:** ENGR

Minimum Academic Requirements:

Master's Degree in Engineering or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
14.0701	Chemical Engineering.
14.0801	Civil Engineering, General.
14.0901	Computer Engineering, General.
14.1001	Electrical and Electronics Engineering
14.1201	Engineering Physics/Applied Physics.
14.1901	Mechanical Engineering.
14.9999	Engineering, Other.

Faculty Credentialing Requirements

Education, Mathematics, and Applied Sciences-Math, Computer Science, and Engineering

Mathematics

CIP Code: 27.0101 **Course Prefix:** MATH

Minimum Academic Requirements:

Master's Degree in Mathematics or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
13.1311	Mathematics Teacher Education.
14.----	ENGINEERING.
27.01--	Mathematics.
27.03--	Applied Mathematics.
27.05--	Statistics.
27.99--	Mathematics and Statistics, Other.

Mathematics (Learning Support)

CIP Code: 32.0104 **Course Prefix:** MATH (LS)

Minimum Academic Requirements:

Bachelor's Degree in Mathematics or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
13.1311	Mathematics Teacher Education.
14.----	ENGINEERING.
27.01--	Mathematics.
27.03--	Applied Mathematics.
27.05--	Statistics.
27.99--	Mathematics and Statistics, Other.
32.0104	Developmental/Remedial Mathematics.

Faculty Credentialing Requirements

Nursing & Health & Natural Sciences-Health Information Management

Health Serv and Info Admin

CIP Code: 51.2211 **Course Prefix:** HIMA

Minimum Academic Requirements:

Master's Degree in Health Information Management or at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

Field CIP **Field Description**

Faculty Credentialing Requirements

Nursing & Health & Natural Sciences-Natural Sciences

Astronomy

CIP Code: 40.0201 **Course Prefix:** ASTR

Minimum Academic Requirements:

Master's Degree in Astronomy or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
40.0201	Astronomy.
40.0202	Astrophysics.
40.0203	Planetary Astronomy and Science.
40.0299	Astronomy and Astrophysics, Other.

Biology

CIP Code: 26.0101 **Course Prefix:** BIOL

Minimum Academic Requirements:

Master's Degree in Biology or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
13.1322	Biology Teacher Education.
26.0101	Biology/Biological Sciences, General.
26.0102	Biomedical Sciences, General.
26.0202	Biochemistry.
26.0301	Botany/Plant Biology.
26.0305	Plant Pathology/Phytopathology.
26.0307	Plant Physiology.
26.0401	Cell/Cellular Biology and Histology.
26.0403	Anatomy.
26.0502	Microbiology, General.
26.0701	Zoology/Animal Biology.
26.0702	Entomology.
26.0707	Animal Physiology.
26.0708	Animal Behavior and Ethology.
26.0709	Wildlife Biology.
26.0799	Zoology/Animal Biology, Other.
26.0801	Genetics, General.
26.0901	Physiology, General.
26.1301	Ecology.
26.9999	Biological and Biomedical Sciences, Other.

Faculty Credentialing Requirements

Nursing & Health & Natural Sciences-Natural Sciences

Chemistry

CIP Code: 40.0501 **Course Prefix:** CHEM

Minimum Academic Requirements:

Master's Degree in Chemistry or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
40.0501	Chemistry, General.
40.0502	Analytical Chemistry.
40.0503	Inorganic Chemistry.
40.0504	Organic Chemistry.
40.0506	Physical Chemistry.
40.0507	Polymer Chemistry.
40.0508	Chemical Physics.
40.0509	Environmental Chemistry.
40.0510	Forensic Chemistry.
40.0511	Theoretical Chemistry.
40.0599	Chemistry, Other.

Geology

CIP Code: 40.0601 **Course Prefix:** GEOL

Minimum Academic Requirements:

Master's Degree in Geology or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
40.0601	Geology/Earth Science, General.
40.0699	Geological and Earth Sciences/Geosciences, Other.

Integrated Science

CIP Code: 26.0101 **Course Prefix:** ISCI

Minimum Academic Requirements:

Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
26.----	BIOLOGICAL AND BIOMEDICAL SCIENCES.

Faculty Credentialing Requirements

Nursing & Health & Natural Sciences-Natural Sciences

Integrated Science

CIP Code: 40.0101 **Course Prefix:** ISCI

Minimum Academic Requirements:

Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field. Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
40.----	PHYSICAL SCIENCES.

Physical Science

CIP Code: 40.0101 **Course Prefix:** PHSC

Minimum Academic Requirements:

Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
13.1316	Science Teacher Education/General Science Teacher Educatio
26.----	BIOLOGICAL AND BIOMEDICAL SCIENCES.
40.----	PHYSICAL SCIENCES.

Physics

CIP Code: 40.0801 **Course Prefix:** PHYS

Minimum Academic Requirements:

Master's Degree in Physics or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
14.1003	Laser and Optical Engineering.
14.1201	Engineering Physics/Applied Physics.
14.2301	Nuclear Engineering.
40.0202	Astrophysics.
40.0801	Physics, General.
40.0802	Atomic/Molecular Physics.
40.0804	Elementary Particle Physics.
40.0805	Plasma and High-Temperature Physics.
40.0806	Nuclear Physics.
40.0807	Optics/Optical Sciences.
40.0808	Condensed Matter and Materials Physics.
40.0899	Physics, Other.

Faculty Credentialing Requirements

Nursing & Health & Natural Sciences-Nursing

Nursing

CIP Code: 51.3801

Course Prefix: NURS

Minimum Academic Requirements:

Master's Degree in Nursing or a Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field. As stated in Standard 2 of the ACEN 2013 Standards and Criteria for Associate Degree: Part-time fac

Field CIP

Field Description

51.3801	Registered Nursing/Registered Nurse.
51.3802	Nursing Administration.
51.3803	Adult Health Nurse/Nursing.
51.3804	Nurse Anesthetist.
51.3805	Family Practice Nurse/Nursing.
51.3806	Maternal/Child Health and Neonatal Nurse/Nursing.
51.3807	Nurse Midwife/Nursing Midwifery.
51.3808	Nursing Science.
51.3809	Pediatric Nurse/Nursing.
51.3810	Psychiatric/Mental Health Nurse/Nursing.
51.3811	Public Health/Community Nurse/Nursing.
51.3812	Perioperative/Operating Room and Surgical Nurse/Nursing.
51.3813	Clinical Nurse Specialist.
51.3814	Critical Care Nursing.
51.3815	Occupational and Environmental Health Nursing.
51.3816	Emergency Room/Trauma Nursing.
51.3817	Nursing Education.
51.3818	Nursing Practice.
51.3819	Palliative Care Nursing.
51.3820	Clinical Nurse Leader.
51.3821	Geriatric Nurse/Nursing.
51.3822	Women's Health Nurse/Nursing.
51.3899	Registered Nursing, Nursing Administration, Nursing Research

Faculty Credentialing Requirements

VP Academic Affairs-Student Success Center

Freshmen Intro to Reasoning

CIP Code: 30.0000 **Course Prefix:** FIRE

Minimum Academic Requirements:

A Master's Degree with at least 18 Graduate Semester hours (27 quarter hours) in any combination of the qualifying field.

<u>Field CIP</u>	<u>Field Description</u>
09.----	COMMUNICATION, JOURNALISM, AND RELATED PROGRAMS.
11.----	COMPUTER AND INFORMATION SCIENCES AND SUPPORT SER
13.----	EDUCATION.
16.----	FOREIGN LANGUAGES, LITERATURES, AND LINGUISTICS.
23.----	ENGLISH LANGUAGE AND LITERATURE/LETTERS.
24.----	LIBERAL ARTS AND SCIENCES, GENERAL STUDIES AND HUMA
24.0103	Humanities/Humanistic Studies.
24.0199	Liberal Arts and Sciences, General Studies and Humanities, Ot
25.----	LIBRARY SCIENCE.
26.----	BIOLOGICAL AND BIOMEDICAL SCIENCES.
27.----	MATHEMATICS AND STATISTICS.
31.----	PARKS, RECREATION, LEISURE, AND FITNESS STUDIES.
38.----	PHILOSOPHY AND RELIGIOUS STUDIES.
38.01--	Philosophy.
40.----	PHYSICAL SCIENCES.
42.----	PSYCHOLOGY.
43.01--	Criminal Justice and Corrections.
44.0000	Human Services, General.
44.07--	Social Work.
45.----	SOCIAL SCIENCES.
50.----	VISUAL AND PERFORMING ARTS.
52.----	BUSINESS, MANAGEMENT, MARKETING, AND RELATED SUPP
54.----	HISTORY.

Students Taking Acad Responsib

CIP Code: 32.0101 **Course Prefix:** STAR

Minimum Academic Requirements:

Bachelor's Degree or a Master's Degree.

<u>Field CIP</u>	<u>Field Description</u>
32.0101	Basic Skills and Developmental/Remedial Education, General.