

Gordon State College

School of Education

Application for the Secondary Education Program

(For teacher certification in grades 6-12)



Bachelor of Science in Secondary Education
with concentrations in *English* or *History*

Bachelor of Science in *Biology*
with teacher certification



About the Programs

Gordon State College offers several degree programs approved by the Georgia Professional Standards Commission (GaPSC) to lead to a first Georgia educator certification in secondary education (grades 6-12) in specific fields. A Bachelor of Science in Secondary Education is available in either English or History, and a Bachelor of Science in Biology is available with a teacher certification track.

Upon completion of these programs, teacher candidates must complete the remaining certification requirements set by GaPSC, including passing the Georgia Assessments for the Certification of Educators (GACE tests) corresponding to their field. Our programs are not designed to meet the requirements for certification for any other State.

Our secondary education programs consist of the Junior- and Senior-level courses of bachelor's degrees, so applicants should be on track to complete the specified Freshman- and Sophomore-level coursework (pre-courses) before beginning this program.

These programs generally require two academic years of full-time coursework. Some courses of the secondary certification track are online. For certification, Education courses require grades of "C" or better, and Special Education courses require "B" or better. The Practicum and the Teaching Internship require a combined total of 750 clock hours of field experience in person in partner public secondary schools.

Program Schedule

This program schedule is representative of courses for the BSED in Secondary Education, but specific requirements are subject to change or vary for particular fields.

Term 1 (Fall 1)

EDUC 3005 Middle and Secondary Curriculum, Instruction, and Assessment

EDUC 4600 Classroom Management for Middle and Secondary Education

LART 3006 Teaching Reading in the Content Areas

LART 3030 Adolescent Literature

Two Upper-Level Courses in Content Focus Area

Term 2 (Spring 1)

EDUC 4800 Curriculum and Instruction in Education

SPED 3105 The Exceptional Learner in the Middle School and Secondary Curriculum

Three Upper-Level Courses in Content Focus Area

Term 3 (Fall 2)

EDUC 3505 Secondary Practicum

EDUC 3503 Seminar in Secondary School Practicum

Three Upper-Level Courses in Content Focus Area

Term 4 (Spring 2)

EDUC 3200 Instructional Technology and Media

EDUC3090 Classroom Data Analysis

EDUC 4504 Secondary Student Teaching

EDUC 4505 Seminar in Secondary Student Teaching

Special Note

Teacher education requires special attention to the protection of minors, so stringent rules of ethics apply. Applicants should be aware of and agree to the Georgia Educator Code of Ethics ([505-6-.01.pdf](#)) and the Gordon State College Code of Conduct ([Student Code of Conduct](#)).

Disciplinary action at Gordon State College, at any other institution that the applicant has attended, or in the military may prevent admission. Additionally, two disciplinary referral forms received by the School of Education before or during these programs may prevent admission or result in dismissal. Refer to the Gordon State College Undergraduate Catalog for further details.

After admission, each teacher candidate must pass a background check conducted by GaPSC and complete the GACE Ethics training and assessment. Applicants may be denied admission or students may be dismissed from the program if they have ever been arrested, been convicted, been sentenced, pled guilty, pled nolo contendere, or been given first offender status for any felony, crime involving moral turpitude, or crime violating a federal law involving controlled substances or dangerous drugs, DUI, or DWI.

Admission Procedures

Admissions are granted on a space-available basis to the Bachelor of Science in Education programs and the Bachelor of Science in Biology with Teacher Certification track. Not all applicants will be admitted.

Applications will open in January for the cohort that begins in Fall Semester, and review of completed applications will begin as soon as they are received. It is **recommended that completed applications be received no later than March 31**. Applications after this date will be considered only if space is available.

Admission Requirements

1. Applicants to this program must first...
 - Be admitted to Gordon State College
 - Be in good academic standing with the College
 - Have official transcripts for any transfer credits sent to the Gordon State registrar.
2. Applicants must **be on track to complete all lower-level courses** in their Secondary Education pathway by the end of the Summer Semester before this program begins in the Fall.
 - Required pre-courses may be completed at Gordon State College before entering this program, or equivalent courses may be transferred to Gordon.
 - Equivalence of transfer courses will be determined by the Gordon State College Registrar.
3. Applicants must meet the following grade requirements.
 - Have an **overall last attempt GPA of 2.50 or better**
 - Have a grade of **"C" or higher in core math and written communication courses** aligned with or specified by University System of Georgia institutions
 - Have a grade of **"C" or higher in all BSED lower-level and content area core courses.**

Application Submission Instructions

Applicants must submit a **complete application** before they will be considered. All completed forms should be **emailed to: Kelly Wilson, kellyw@gordonstate.edu**. Include “Secondary Application” and the applicant’s name in the subject line. They may instead be mailed or delivered to: Teacher Education Admissions, Gordon State College, Smith Hall, 419 College Drive, Barnesville, GA 30204.

A complete application requires the applicant to do all of the following.

- Complete and return the attached **application form**, including a **personally written short essay** following the given prompt. Applicants who use AI tools or otherwise misrepresent their effort will be disqualified from consideration.
- **Have three (3) Professional Recommendations** sent to us using the provided forms. Each recommendation should come from an employer, someone familiar with the applicant’s academic ability, or someone familiar with their ability to work with children.
- **Have two (2) Disposition Assessment forms** sent to us using the provided forms. These should come from instructors in college-level courses, preferably those from Gordon State College.

Note:

- Professional Recommendations and Disposition Assessments must all be from different people.
- Professional recommendations may not come from personal friends, relatives, or social acquaintances.
- Incomplete forms will not be accepted—especially Professional Recommendations or Disposition Assessments that fail to include the applicant’s or the recommender’s information.

Applicants considered for admission may be asked to supply **additional information** and may be invited for an **interview** to determine suitability to the profession.

An applicant’s **Gordon State College email** will be the primary method of contact.

Applicants will be notified **through their Gordon State College email** of the Application Committee’s decision. The result will be either Unconditional Acceptance, Acceptance with Conditions, Nonacceptance, or placement on a waiting list.

Those applicants who are accepted as teacher candidates will be required to complete several important steps before the program begins. They will receive detailed instructions for completing these steps, which include the following.

- Establish an individual MyPSC account at www.mypsc.gapsc.org
- Successfully complete the GACE Ethics for Teachers Assessment (Test #351)
- Submit an application to GaPSC for Pre-Service Certification, including their Verification of Lawful Presence form, a valid photo ID, and giving permission for their background check

Contact Information:

Mrs. Kelly Wilson

Academic Services Assistant
School of Education, Arts and Humanities
106 Smith Hall
Gordon State College
419 College Drive
Barnesville, Georgia 30204
678-359-5581
kellyw@gordonstate.edu

Dr. Stephen A. Raynie

Dean
School of Education, Arts, and Humanities
101 Smith Hall
Gordon State College
419 College Drive
Barnesville, Georgia 30204
678-359-5468
sraynie@gordonstate.edu

Program Application Form

Student Information

This completed application should be emailed to: Kelly Wilson, kellyw@gordonstate.edu.

Include "Secondary Application" and the applicant's name in the subject line. It may also be mailed or delivered to: Teacher Education Admissions, Gordon State College, Smith Hall, 419 College Drive, Barnesville, GA 30204.

I am applying for the following Program.

- Bachelor of Science in Secondary Education -- **English**
- Bachelor of Science in Secondary Education -- **History**
- Bachelor of Science in **Biology** with teacher certification

Check one box below for program type:

- Traditional (Face to face)
- Paraprofessional

Full Name:

(First) (Middle) (Last) (Suffix)

Other name(s) on file at Gordon State College: _____

Gordon State College ID #: _____

Gordon State College e-mail address: _____

Other e-mail address: _____

Personal phone: _____

Secondary phone (optional): _____

Mailing Address

Street: _____

City: _____ State: _____ Zip: _____

Employment History – List most recent first.

1.

Name of Employer: _____

Position: _____

Dates of Employment: From: _____ To: _____
(If current, write "Present.")

Supervisor's full name and title: _____

Permission to contact? Yes No

Contact number for supervisor: _____

2.

Name of Employer: _____

Position: _____

Dates of Employment: From: _____ To: _____
(If current, write "Present.")

Supervisor's full name and title: _____

Permission to contact? Yes No

Contact number for supervisor: _____

3.

Name of Employer: _____

Position: _____

Dates of Employment: From: _____ To: _____
(If current, write "Present.")

Supervisor's full name and title: _____

Permission to contact? Yes No

Contact number for supervisor: _____

Academic History

I am currently enrolled at Gordon State College.

I am not currently enrolled but was previously enrolled at Gordon State College.

Most recent semester and year attended Gordon State College _____

Demographic Information

This information is for our reporting to the Georgia Professional Standards Commission.

Date of Birth: _____

Gender: Male Female Other

Ethnic Group(s):

Hispanic

American Indian/Alaska Native

Asian

Black/African American

Native Hawaiian/Pacific Islander

White/Caucasian

Other

Applicant's GCID number: _____

Essay

Applicants considered for admission may be asked to supply additional information and may be invited for an interview to determine suitability to the profession.

Applicants may be denied admission or students may be dismissed from the program if they have ever been arrested, been convicted, been sentenced, pled guilty, pled nolo contendere, or been given first offender status for any felony, crime involving moral turpitude, or crime violating a federal law involving controlled substances or dangerous drugs, DUI, or DWI.

For additional information see [GaPSC - Code of Ethics](#).

I certify that all statements made in this application are complete and true. I understand that the falsification or omission of information requested or the representation of the work of another person or Artificial Intelligence (AI) as my own may result in my application being denied or in dismissal from the program after acceptance.

Signature: _____ Date: _____