Faculty Senate Minutes  
Gordon State College  
February 6th, 2019, 3:30PM  
NAHS 114

Call to Order: Chair of the Faculty Senate Tony Pearson called the meeting to order at 3:33.

Faculty Senators present (quorum): Bernard Anderson (Math and Natural Science), Kris Beck (History and Political Science), Melissa Harrison (Associate of Science in Nursing), Erik McCarthy (Humanities), Cori Newton (Math and Natural Science), Andy Osborne (Math and Natural Science), Tony Pearson (Fine and Performing Arts), Caesar Perkowski (Humanities), Jim Rickerson (Hightower Collaborative Learning Center & Library), Jeff White (School of Education), Amy Yarbrough (Associate of Science in Nursing)

Faculty Senators absent: James Awbrey (Business and Public Service), Prathiba Joshi Beck (Business and Public Service), Melissa Harrison (Associate of Science in Nursing), Cortney McLeod (Humanities)

Non-Voting Members: President Kirk Nooks, Provost and Vice President Academic Affairs Knighton

Suspension of the Rules: Senator White moved to suspend the rules to allow non-senators to speak; the motion was seconded and adopted.

Approval of Minutes: Senator McCarthy moved to approve the Minutes of the January 16th, 2019 meeting and was seconded; after emendations, the Minutes were approved by unanimous vote.

Committee Reports:

1. Academic Assessment Committee – Senator Osborne

   The Assessment Committee met on Monday, February 4, 2019. Chair Brian Webb informed the committee to be apprised of future changes to the assessment process. The committee discussed the division of labor in assessing AA and BA programs. The committee agreed that Dr. Theresa Stanley can meet with the Dr. Whitelock, Department Head of Humanities and Programs in Fine and Performing Arts, to make this decision.

2. Academic Judicial Committee – Senators Beck and Newton

   No report. Next meeting date and location to be determined.

3. Academic Policy Committee – Senator McCarthy

   No report. Next meeting date and location to be determined.
4. Admissions, Advisement, Registration, Retention, and Financial Aid Committee –

No report. Next meeting date and location to be determined.

5. Budget Advisory Committee – Senator White

No report. Next meeting date and location to be determined.

6. Faculty Development Committee – Senator Perkowski

No report. The committee will meet on April 10th in Russell 325 to review faculty development proposals. The deadline for proposals is March 31st.

7. Faculty Welfare Committee – Senators Anderson and Yarbrough

The committee met on January 23rd to update 7.7 in the Faculty Handbook. The next meeting is scheduled for February 11th in Library Conference Room 220.

8. General Education Committee –

No report. Next meeting date and location to be determined.


The statutes committee met on January 30th at 3:30pm in the President’s Conference room and reviewed the proposal to amend the Faculty Handbook Chapter 7.7 and approved it to move on to the first reading on the Senate floor for February 6th. The next meeting is scheduled for March 6th in the President’s Conference Room.

10. Instructional Technology & eLearning Committee – Senator McCarthy (for Senator McLeod)

No report. The next committee meeting is scheduled for March 4th in Academic 112.

11. Library Committee –

No report. Next meeting date and location to be determined.

12. Planning Committee – Senator Rickerson

1. Committee members summarized their findings after reviewing the following surveys, studies, and reports: Presidential Transition Audit; Marketing and Perception; Admissions; CAR Study; Carl Vinson Institute Study; Shared Governance Survey; Student Success Summit and Data Day; On Campus and Community Listening Sessions; MARS Document; Values Survey; Employee Snapshot; Enrollment Management Audit; the Student Engagement Survey; and Graduation Survey.
2. The Committee identified three areas of focus from each category, and created a list of actionable items.

3. The Committee created a set of values to guide Gordon State over the next 5 years.

4. A vision statement was proposed, “Gordon State College... Transforming lives and communities”

5. A mission statement was developed: “To be a catalyst for accessible and exceptional education through innovative teaching, engaged learning, and transformative experiences for the benefit of the communities that we serve and the world in which we live.”

The next meeting is scheduled for February 12, from 9:00 – 3:00.

**Unfinished Business:** None

**New Business:**

**First Reading:** Proposal to Amend *Faculty Handbook* 7.7. Promotion Eligibility and Criteria for Non-Tenure Track, Non-Library Faculty.

**Academic Policy Committee:** New course proposals, Georgia Film Academy

Georgia Film Academy: each of the following courses are offered in collaboration with the Georgia Film Academy.

**GFAC 1000: Introduction to On-Set Film Production.** An intro to the skills used in on-set film production. Provides students with basic set of skills and insights sufficient to be integrated onto the set of working film productions.

**GFAC 2000: GFA Film and Television Production Internship Course.** Designed to provide students with a basic level of on-set film production skills, knowledge and experience with film industry standards, etc. by giving students hands-on experience on the sets and offices of working film productions and businesses.

**GFAC 2110: Set Construction and Scenic Painting.** Designed to equip students with entry level skills and knowledge of set construction for the film and television industry.

**GFAC 2120: Lighting and Electric.** Designed to equip students with the skills and knowledge of electrical distribution and set lighting on a motion picture or episodic television set.

**GFAC 2130: Grip and Rigging.** Designed as an intro and orientation to the practice of rigging and supporting grip equipment, cameras, vehicles and other physical/mechanical devices.
GFAC 2140: Post Production for Film and Television: Avid Editing, Digital Imaging and Story Craft 1. Designed to certify students with Avid media Composer User Certification, the world-wide industry standard for assistant editors in feature films and broadcast television.

GFAC 2150: Introduction to Special Makeup Effects: Designed to educate students with entry-level skills and knowledge in practical special effects makeup for the film and television industry.

Senator White moved to join the GFAC course proposals; the motion was seconded and adopted. Senator White then moved to open discussion and was seconded. There was brief discussion of course assignments and workload, the potential for online collaboration, and questions about whether these courses coordinate or compete with similar programs elsewhere. Following discussion, the joined proposals passed by unanimous vote.

New Program Proposal:

Georgia Film Academy Track in BA Interdisciplinary Studies: The Communication & Management in the Entertainment Industry track of the Interdisciplinary Studies baccalaureate program mixes traditional instruction with hands-on learning experiences to provide an introduction to the visual entertainment field and the technical and interpersonal skills used in on-set film production and procedures.

Senator McCarthy moved to open discussion of the new GFA program proposal and was seconded. Concern was expressed about the potential temptation to use Interdisciplinary Studies “tracks” as an alternative to developing BA programs. After discussion, the new program proposal passed by unanimous vote.

Announcements:

Information Security Officer Jason Byrd gave a presentation on email safety and phishing.

Provost and Vice President of Academic Affairs Jeff Knighton reminded the Senate that the minutes of Academic Council meetings are available on the Academic Affairs website; he announced the upcoming homecoming celebration, with activities scheduled throughout the week; he strongly encourages faculty attendance at the chili cook-off event on February 20th; he said the discussion of “meeting hour” options is ongoing, and that input will be collected through faculty and student surveys and upcoming town hall meetings.

President Kirk Nooks announced that the new Academic Resource Center is up and running in the residence hall; he reviewed some of the ongoing financial challenges relating to strained auxiliary accounts (like the SARC); he emphasized the importance of campus-wide communication, encouraging everyone to get involved with the strategic plan, to share ideas and ask questions.
Adjournment. The meeting adjourned at 4:29 PM by motion from Senator McCarthy.

Recorded by Senator McCarthy