1. Prohibited items – Please notify staff if you find any of these items in patient care areas.
   - medications (prescribed and over-the-counter)
   - drugs
   - glass items
   - sharp items
   - metal hangers
   - needles
   - knives or other utensils
   - razors with blades
   - items containing wire
   - pop cans
   - mirrors
   - toiletries in glass bottles
   - plastic bags
   - stuffed animals
   - aerosol sprays
   - personal shampoo/conditioner
   - make-up
   - alcohol
   - creams in jars
   - perfume
   - tobacco products
   - lighters/matches
   - nail clippers/files/polish
   - blow dryers or curling irons
   - personal care items with electrical cords
   - video game equipment
   - radios
   - battery-operated items
   - CDs
   - DVDs/VHS cassettes
   - CD or MP3 players/ipods
   - computers
   - comforters/quilts/body pillows
   - foam products
   - large amounts of money
   - poisonous plants

2. Prohibited clothing
   - halter tops
   - thong style underwear
   - panty hose/nylons/knee high nylons
   - hooded sweatshirts
   - belts/suspenders
   - sashes/scarves
   - clothing with drawstrings, straps, or attached belts
   - shoelaces
   - shoes
3. Restricted items
   ➔ electric razors
   ➔ cell phones
   ➔ cloth-soled slippers

4. Storing food in patient care areas is not allowed.

5. Carts must be monitored at all times on the unit. Ask for staff assistance if needed.
   ➔ chemicals
   ➔ plastic bags
   ➔ anything sharp

6. High Risk Times
   ➔ upon admission
   ➔ after visiting hours
   ➔ following a Code Green
   ➔ following court hearings
   ➔ following any construction/repair on unit
   ➔ following any patient unrest

7. Do not let anyone on or off the unit as you enter or exit the unit.

9. Do not engage with any patients you may know personally without checking with staff first.

10. Do not provide any personal information to patients.

11. Do not give any items to patients without checking with staff first.

12. Do not let patients into the nutrition room without staff knowledge.

13. If you observe a patient becoming agitated, leave the area immediately and notify staff. Do not attempt to subdue the patient on your own.

14. Do not share any information about patients beyond the unit. Confidentiality of psychiatric patients must be protected at all times.

15. Notify staff if you find old juice containers, plastic silverware, saran wrap, or trays in patient rooms.

16. Notify staff if you observe patient attempts to fill a bathtub (socks or face cloths stuffed to plug tub).

17. On Senior Pathways, notify staff if you see a patient trying to get up from a chair or get out of bed on their own.

18. Notify staff if you have any reason for concern.

Thank you for being part of our team and working with us to ensure patient & staff safety.