

**Table 3-A: QEP Committee, divided into working subcommittees**

<b>QEP Coordinator</b>	
<i>Role: Coordinate all subcommittee work; prepare draft of QEP, including timeline and budget; function as liaison to all campus constituents; coordinate all JNGI G2C activities; prepare all SACSCOC reports and 5th-Year Interim Report</i>	
Dr. Anna Dunlap Higgins-Harrell	Professor, Department of Humanities
<b>Steering Committee</b>	
<i>Role: Support Coordinator in supervision of subcommittee work; create and recommend to full committee QEP Action Steps and Student Learning Outcomes; assist with the preparation of the draft of the QEP; serve on the various working subcommittees</i>	
Dr. Anna Dunlap Higgins-Harrell (Chair)	Professor, Department of Humanities
Dr. Bernard Anderson	Professor, Department of Math & Computer Science
Dr. Alan Burstein	Professor, Department of Busines & Public Service
Mr. Bruce Capers	Assistant Professor, School of Education
Mr. Peter Higgins	Director, Student Success Center
Dr. Stephen Raynie	Coordinator, Access Institute
Dr. Theresa Stanley	Professor, Department of Biology & Physical Science
<b>QEP Development Committee</b>	
<i>Tasks: Participate in all phases of the development of the QEP; participate and help encourage campus-wide participation in on-line surveys; vote on all issues up for consideration; serve on the various working subcommittees; review and comment on the QEP document as it develops; function as a liaison between other students and their departments/schools and the QEP Committee</i>	
Ms. Kristen Albritton	Vice President of Finance & Administration
Dr. Peter Boltz	Professor, Department of Humanities
Mr. Skipper Burns	Development Officer, Institutional Advancement
Dr. Don Butts	Professor, Department of History & Political Science
Mr. Geoff Clement	Associate Professor, Department of Math & Computer Science
Ms. Tonya Coleman	Director, Residence Life
Dr. Kathy Davis	Associate Professor, School of Nursing
Dr. Allen Fuller	Professor, Department of Math & Computer Science
Ms. Anissa Howard	Assistant Professor, Department of Business & Public Service
Dr. Joyce Klaus	Assistant Professor, Department of Biology & Physical Science
Mr. Britt Lifsey	Director, Institutional Research
Ms. Creché Navarro	Academic Services Assistant, Department of Humanities
Mr. Tony Pearson	Associate Professor, Fine & Performing Arts
Mr. Jim Rickerson	Assistant Professor, Library Science
Ms. Autumn Schaffer	Instructional Designer, Information Technology
Ms. Wanda Stuckey	Academic Advisor, Student Success Center
Dr. Brian Webb	Assistant Professor, Department of History & Political Service
Ms. Hannah Haden	Student
Mr. Douglas Lindsay	Student
Mr. Damien Peele	Student
Ms. Ashley Smith	Student
<b>QEP Communication Skills Research Subcommittee</b>	
<i>Objective: To survey the literature concerning strengthening students' communication skills and Best Practices for reaching students in foundational courses focused on these skills; provide coordinator with an annotated bibliography of findings</i>	
Dr. Stephen Raynie, Chair	Coordinator, Access Institute
Dr. Kathy Davis	Associate Professor, School of Nursing
Mr. Peter Higgins	Director, Student Success Center
Ms. Anissa Howard	Assistant Professor, Department of Business & Public Service
<b>QEP Quantitative Skills Research Subcommittee</b>	

**Objective:** To survey the literature concerning strengthening students' quantitative skills and Best Practices for reaching students in foundational courses focused on these skills; provide coordinator with an annotated bibliography of findings

Dr. Bernard Anderson, Chair Professor, Department of Math & Computer Science

Mr. Geoff Clement Associate Professor, Department of Math & Computer Science

Dr. Allen Fuller Professor, Department of Math & Computer Science

Dr. Brian Webb Assistant Professor, Department of History & Political Service

#### **QEP Special Topics Research Subcommittee**

**Objective:** To research miscellaneous topics as requested by the coordinator

Mr. Peter Higgins, Chair Director, Student Success Center

Dr. Alan Burstein Professor, Department of Business & Public Service

Ms. Creché Navarro Academic Services Assistant, Department of Humanities

Ms. Wanda Stuckey Academic Advisor, Student Success Center

#### **QEP Marketing Subcommittee**

**Objective:** Create the First Things First logo; plan and purchase First Things First paraphernalia to be distributed to students in fall 2016; plan and implement mass marketing and education strategy for fall 2016, aimed particularly at new students and those not aware of First Things First

Dr. Peter Boltz Professor, Department of Humanities

Mr. Skipper Burns Development Officer, Institutional Advancement

Ms. Autumn Schaffer Instructional Designer, Information Technology

Ms. Tonya Coleman Director, Residence Life

Ms. Hannah Haden Student

Mr. Douglas Lindsay Student

Mr. Damien Peele Student

Ms. Ashley Smith Student

#### **QEP Special Projects Subcommittee**

**Objective:** Assist Coordinator in reminding faculty and staff about the key ideas and goals of the QEP; coordinate faculty/staff "GSC Special Connection" photograph session

Ms. Creché Navarro, Chair Academic Services Assistant, Department of Humanities

Ms. Elizabeth O'Brien Administrative Assistant, Academic Affairs

Ms. Laura Shadrack Senior Coordinator, Academic Affairs

#### **Internal Consultants**

Ms. Teresa Betkowski, SACS Liaison Assistant Vice President, Institutional Effectiveness

Ms. Jessica Eanes Administrative Assistant, Community Education

Dr. Susan Finazzo Interim Dean, School of Arts & Sciences

Ms. Rhonda Toon Vice President, Institutional Advancement

Dr. Wesley Venus Associate Professor, Department of Humanities

Ms. Sherlana Walker Coordinator, Institutional Research

Dr. Ed Whitelock Head, Department of Humanities