

Health and Safety Inspections & Maintenance Checklist

Gordon Village 3rd Floor

Staff Member: _____ Date Completed: _____

Location	Condition	Location	Condition	Location	Condition
1 st Floor Lobby		2 nd Floor Lobby		3 rd Floor Lobby	
Entrance Doors		Entrance Doors		Entrance Doors	
Entrance Windows		Entrance Windows		Entrance Windows	
Fire Extinguisher		Fire Extinguisher		Fire Extinguisher	
Smoke Detectors		Smoke Detectors		Smoke Detectors	
Exit Sign		Exit Sign		Exit Sign	
Exit Doors		Exit Doors		Exit Doors	
Lights		Lights		Lights	
Ceilings		Ceilings		Ceilings	
Floors		Floors		Floors	
Walls		Walls		Walls	
Furniture		Furniture		Furniture	
Laundry Room		Laundry Room		Laundry Room	
Bathroom		Bathroom		Bathroom	
Multi-Purpose		Multi-Purpose		Multi-Purpose	
Computer Lab		Computer Lab		Computer Lab	
Television		Television		Television	
Vending Machine		Vending Machine		Vending Machine	
Stairwell		Stairwell		Stairwell	
Elevator		Elevator		Elevator	

Notes:

Suite & Bedroom Condition

Condition Code: E – Excellent, S – Satisfactory, NI – Needs Improvement, U – Unacceptable

Location	A301A	A301C	Bathroom		Comments/Sanctions
Condition					
Location	A303A	A303C	Bathroom		Comments/Sanctions
Condition					
Location	A304A	A304C	Bathroom		Comments/Sanctions
Condition					
Location	A307A	A307C	Bathroom		Comments/Sanctions
Condition					
Location	A308A	A308C	Bathroom		Comments/Sanctions
Condition					

Location	A311A	A311B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	A312A	A312B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	A313A	A313B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	A314A	A314B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	A315 (L)	A315 (R)	Bathroom		Comments/Sanctions
Condition					
Location	A316 (L)	A316 (R)	Bathroom		Comments/Sanctions
Condition					
Location	A317 (L)	A317 (R)	Bathroom		Comments/Sanctions
Condition					
Location	A318 (L)	A318 (R)	Bathroom		Comments/Sanctions
Condition					
Location	A319A	A319B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	A320A	A320B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	A321A	A321B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	A322A	A312B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	A323A	A323C	Bathroom		Comments/Sanctions
Condition					
Location	A324A	A324C	Bathroom		Comments/Sanctions
Condition					
Location	A327A	A327C	Bathroom		Comments/Sanctions
Condition					
Location	A328A	A328C	Bathroom		Comments/Sanctions
Condition					

Location	B302A	B302B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	B303A	B303C	Bathroom		Comments/Sanctions
Condition					
Location	B304A	B304C	Bathroom		Comments/Sanctions
Condition					
Location	B307A	B307B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	B308A	B308B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	B309 (L)	B309 (R)	Bathroom		Comments/Sanctions
Condition					
Location	B310 (L)	B310 (R)	Bathroom		Comments/Sanctions
Condition					
Location	B311 (L)	B311 (R)	Bathroom		Comments/Sanctions
Condition					
Location	B312 (L)	B312 (R)	Bathroom		Comments/Sanctions
Condition					
Location	B313A	B313B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	B314A	B314B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	B315A	B315C	Bathroom		Comments/Sanctions
Condition					
Location	B316A	B316C	Bathroom		Comments/Sanctions
Condition					
Location	B319A	B319C	Bathroom		Comments/Sanctions
Condition					
Location	B320A	B320B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					

Location	C301A	C301C	Bathroom		
Condition					
Location	C303A	C303C	Bathroom		Comments/Sanctions
Condition					
Location	C304A	C304C	Bathroom		Comments/Sanctions
Condition					
Location	C307A	C307C	Bathroom		Comments/Sanctions
Condition					
Location	C308A	C308C	Bathroom		Comments/Sanctions
Condition					
Location	C311A	C311B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	C312A	C312B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	C313A	C313B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	C314A	C314B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	C315 (L)	C315 (R)	Bathroom		Comments/Sanctions
Condition					
Location	C316 (L)	C316 (R)	Bathroom		Comments/Sanctions
Condition					
Location	C317 (L)	C317 (R)	Bathroom		Comments/Sanctions
Condition					
Location	C318 (L)	C318 (R)	Bathroom		Comments/Sanctions
Condition					
Location	C319A	C319B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	C320A	C320B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					

Location	C321A	C321B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	C322A	C322B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	C323A	C323C	Bathroom		Comments/Sanctions
Condition					
Location	C324A	C324C	Bathroom		Comments/Sanctions
Condition					
Location	C327A	C327C	Bathroom		Comments/Sanctions
Condition					
Location	C328A	C328C	Bathroom		Comments/Sanctions
Condition					
Location	D301A	D301C	Bathroom		Comments/Sanctions
Condition					
Location	D302A	D302C	Bathroom		Comments/Sanctions
Condition					
Location	D305A	D305C	Bathroom		Comments/Sanctions
Condition					
Location	D306A	D306C	Bathroom		Comments/Sanctions
Condition					
Location	D309A	D309B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	D310A	D310B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	D311 (L)	D311 (R)	Bathroom		Comments/Sanctions
Condition					
Location	D312 (L)	D312 (R)	Bathroom		Comments/Sanctions
Condition					
Location	D313 (L)	D313 (R)	Bathroom		Comments/Sanctions
Condition					

Location	D314 (L)	D314 (R)	Bathroom		Comments/Sanctions
Condition					

Work Orders: _____

Follow-Ups: _____

Notes: _____

 Resident Director's Signature

 Date