

# Health and Safety Inspections & Maintenance Checklist

## Gordon Village 1<sup>st</sup> Floor

Staff Member: \_\_\_\_\_

Date Completed: \_\_\_\_\_

Location	Condition	Location	Condition	Location	Condition
1 <sup>st</sup> Floor Lobby		2 <sup>nd</sup> Floor Lobby		3 <sup>rd</sup> Floor Lobby	
Entrance Doors		Entrance Doors		Entrance Doors	
Entrance Windows		Entrance Windows		Entrance Windows	
Fire Extinguisher		Fire Extinguisher		Fire Extinguisher	
Smoke Detectors		Smoke Detectors		Smoke Detectors	
Exit Sign		Exit Sign		Exit Sign	
Exit Doors		Exit Doors		Exit Doors	
Lights		Lights		Lights	
Ceilings		Ceilings		Ceilings	
Floors		Floors		Floors	
Walls		Walls		Walls	
Furniture		Furniture		Furniture	
Laundry Room		Laundry Room		Laundry Room	
Bathroom		Bathroom		Bathroom	
Multi-Purpose		Multi-Purpose		Multi-Purpose	
Computer Lab		Computer Lab		Computer Lab	
Television		Television		Television	
Vending Machine		Vending Machine		Vending Machine	
Stairwell		Stairwell		Stairwell	
Elevator		Elevator		Elevator	

Notes:

### Suite & Bedroom Condition

**Condition Code: E – Excellent, S – Satisfactory, NI – Needs Improvement, U – Unacceptable**

Location	A101A	A101C	Bathroom		Comments/Sanctions
Condition					
Location	A103A	A103C	Bathroom		Comments/Sanctions
Condition					
Location	A104A	A104C	Bathroom		Comments/Sanctions
Condition					
Location	A107A	A107C	Bathroom		Comments/Sanctions
Condition					
Location	A108A	A108C	Bathroom		Comments/Sanctions
Condition					

Location	A111A	A111B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	A112A	A112B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	A113A	A113B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	A114A	A114B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	A115 (L)	A115 (R)	Bathroom		Comments/Sanctions
Condition					
Location	A116 (L)	A116 (R)	Bathroom		Comments/Sanctions
Condition					
Location	A117 (L)	A117 (R)	Bathroom		Comments/Sanctions
Condition					
Location	A118 (L)	A118 (R)	Bathroom		Comments/Sanctions
Condition					
Location	A119A	A119B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	A120A	A120B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	A121A	A121B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	A122A	A112B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	A123A	A123C	Bathroom		Comments/Sanctions
Condition					
Location	A124A	A124C	Bathroom		Comments/Sanctions
Condition					
Location	A127A	A127C	Bathroom		Comments/Sanctions
Condition					
Location	A128A	A128C	Bathroom		Comments/Sanctions
Condition					

Location	B102A	B102B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	B103A	B103C	Bathroom		Comments/Sanctions
Condition					
Location	B104A	B104C	Bathroom		Comments/Sanctions
Condition					
Location	B107A	B107B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	B108A	B108B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	B109 (L)	B109 (R)	Bathroom		Comments/Sanctions
Condition					
Location	B110 (L)	B110 (R)	Bathroom		Comments/Sanctions
Condition					
Location	B111 (L)	B111 (R)	Bathroom		Comments/Sanctions
Condition					
Location	B112 (L)	B112 (R)	Bathroom		Comments/Sanctions
Condition					
Location	B113A	B113B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	B114A	B114B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	B115A	B115C	Bathroom		Comments/Sanctions
Condition					
Location	B116A	B116C	Bathroom		Comments/Sanctions
Condition					
Location	B119A	B119C	Bathroom		Comments/Sanctions
Condition					
Location	B120A	B120B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					

Location	C101A	C101C	Bathroom		
Condition					
Location	C103A	C103C	Bathroom		Comments/Sanctions
Condition					
Location	C104A	C104C	Bathroom		Comments/Sanctions
Condition					
Location	C107A	C107C	Bathroom		Comments/Sanctions
Condition					
Location	C108A	C108C	Bathroom		Comments/Sanctions
Condition					
Location	C111A	C111B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	C112A	C112B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	C113A	C113B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	C114A	C114B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	C115 (L)	C115 (R)	Bathroom		Comments/Sanctions
Condition					
Location	C116 (L)	C116 (R)	Bathroom		Comments/Sanctions
Condition					
Location	C117 (L)	C117 (R)	Bathroom		Comments/Sanctions
Condition					
Location	C118 (L)	C118 (R)	Bathroom		Comments/Sanctions
Condition					
Location	C119A	C119B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	C120A	C120B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					

Location	C121A	C121B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	C122A	C122B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	C123A	C123C	Bathroom		Comments/Sanctions
Condition					
Location	C124A	C124C	Bathroom		Comments/Sanctions
Condition					
Location	C127A	C127C	Bathroom		Comments/Sanctions
Condition					
Location	C128A	C128C	Bathroom		Comments/Sanctions
Condition					
Location	D101A	D101C	Bathroom		Comments/Sanctions
Condition					
Location	D102A	D102C	Bathroom		Comments/Sanctions
Condition					
Location	D105A	D105C	Bathroom		Comments/Sanctions
Condition					
Location	D106A	D106C	Bathroom		Comments/Sanctions
Condition					
Location	D109A	D109B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	D110A	D110B	Bathroom	Living Room/Kitchenette	Comments/Sanctions
Condition					
Location	D111 (L)	D111 (R)	Bathroom		Comments/Sanctions
Condition					
Location	D112(L)	D112 (R)	Bathroom		Comments/Sanctions
Condition					
Location	D113 (L)	D113 (R)	Bathroom		Comments/Sanctions
Condition					

Location	D114 (L)	D114 (R)	Bathroom		Comments/Sanctions
Condition					

Work Orders: \_\_\_\_\_  
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Follow-Ups: \_\_\_\_\_  
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Notes: \_\_\_\_\_  
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 Resident Director's Signature

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 Date