

First Things First Steering Committee

Meeting Minutes

October 31, 2016

Members: Bernard Anderson, Pamela Bell, Alan Burstein, Susan Finazzo, John George, Peter Higgins, Anna Dunlap Higgins-Harrell (Chair), Erica Johnson (recorder), Jeffery Knighton, Britt Lifsey, Tonya Moore, Michele Perry-Stewart, Stephen Raynie, LaRonda Sanders-Senu, Autumn Schaffer, Ashley Smith, Theresa Stanley, Ed Whitelock, and Mary Williams

Members Present: LaRonda Sanders-Senu, Britt Lifsey, John George, Bernard Anderson, Pamela Bell, Alan Burstein, Susan Finazzo, Anna Dunlap Higgins-Harrell (Chair), Erica Johnson, Stephen Raynie, Ashley Smith, Ed Whitelock, and Mary Williams

Members Absent: Theresa Stanley, Tonya Moore, Peter Higgins, Michele Perry-Stewart, Jeffery Knighton, and Autumn Schaffer

Anna Dunlap Higgins-Harrell (Chair) began the meeting at 3:30pm.

Anna Dunlap Higgins-Harrell (Chair) explained where we are as a committee and its continued purpose in providing support and ideas. She also updated the committee on the SACSCOC visit.

LaRonda Sanders-Senu briefly presented on the ENGL 1101 course specific committee. They will meet on November 16. They will then provide a list of recommendations for ENGL 1101, with hopes of piloting some aspects in spring 2017.

Bernie Anderson gave a report on the MATH 1111 course specific committee. He notes that they are beginning to work on the course overhaul and hope to pilot some elements in spring 2017.

Anna Dunlap Higgins-Harrell (Chair) reported on behalf of Peter Higgins on GFYE. The committee is revisiting their second synthesis.

Anna Dunlap Higgins-Harrell (Chair) gave the committee homework.

- The committee should send anything they want to share with the committee to Anna and she will forward and make a note for our QEP records.
- We need to complete synthesis reports as Anna sends them to us.
- Anna asked the committee to consider a panel at Teaching Matters involving our three chairs and their experiences.

The committee adjourned at 4:30pm.