

# Find An Internship

## Start Your Internship Search Today!

### **What should I consider when looking for internships?**

Before you start your search, create a list of your most important criteria for an internship. Talk with a career counselor who can help you determine a strategy for your internship search. Consider:

**Pay:** Do you need to be paid for your internship or can you take an unpaid position? If taking an unpaid internship is possible, you will find more potential opportunities. If the internship is not paid, can you receive academic credit for your internship?

**Location:** Where do you want to work? Should you go back to your hometown and live with your family? Can you live in a different city if you find inexpensive housing?

**Career Industry or Function:** What industry and/or job function do you want to target? Are you aware of all of the possible options? What is the best way to learn more about your industries or functions of choice?

### **Timing/Deadlines:**

While it's never too early start looking for an internship, there are a few issues to be aware of:

- For some extraordinarily competitive you must plan ahead and compete to get relevant summer internships as early as the summer after sophomore year. In many cases, firms in these industries look for a 3.5 GPA or higher.
- Government agencies like the CIA, NSA, and the State Department require background checks that can take months. As a result, the deadline for summer internships is in the fall of the year before the internship. (e.g The application deadline for a summer 2016 internship could be as early as October 1, 2015.)

### **Where to look for an Internship**

The GSC Career Services Center highly recommends the resources listed below. Use these resources as a starting point in your internship search. Remember finding an internship is a competitive process, in addition to submitting a targeted resume and cover letter, networking plays integral role in finding and landing an internship.

[\*\*College Central Network\*\*](#) is an online system designed to connect you with the Career Services Center. It provides access to numerous job opportunities ranging from internships to full and part-time employment. Upload your critiqued resume into CCN so employers can view your resume and contact you if they are interested!

### **Going Global**

Thinking about interning abroad? Going Global is a great online resource to learn about international internship opportunities, hiring rules and regulations in different countries, and tips and advice on organizing your search.

## **Job Fairs**

- View the Career Services Center homepage for information on Career Fairs in the area.

## **Networking**

- Ask family, friends, and professors for internship possibilities to pursue
- GSC alumni:
- If you're looking for opportunities in another geographical area, check to see if there's a GSC alumni chapter group that could help
- Networking Professionally Online
- Building a LinkedIn profile

## **Website of Professional Organizations in Your Field**

- Find local chapters of national organizations (such as American Psychological Association, American Society of Mechanical Engineers, Public Relations Society of America, etc).
- Contact the leader of the local chapter to network and attend events.

- Don't sit back and wait for an opportunity
- Go make your own opportunities happen by proposing internships to companies/organizations that interest you
- Be sure to look on the career sections of their websites to see what opportunities are posted
- Use local Chambers of Commerce or Business Journals to identify companies to pursue

Schedule an appointment with Tonya Moore, Coordinator for Experiential Learning for additional assistance.