

# Academic Council Meeting Minutes

*September 25, 2017, 2:00pm in Russell Hall Room 325*

## Members

- Jeffery Knighton
- Ric Calhoun
- Peter Higgins
- Terry Betkowski
- Richard Baskin
- Mike Mahan
- Anne Purvis
- Ed Whitelock
- Tom Aiello
- Mustapha Durojaiye
- Barry Kicklighter
- Steve Raynie
- Sonya Gaither
- Britt Lifsey
- David Janssen
- Lynn Rumfelt
- Brenda Blackstock (for Laura Shadrick)

**Absent:** Mike Mahan, Tom Aiello, Mustapha Durojaiye, Sonya Gaither, David Janssen, Laura Shadrick

## Agenda Items

### Honors Banquet and Nominees

- a. The group briefly discussed the upcoming Honors Banquet hosted by Dr. Janssen, the criteria for nominations and the number of awards desired.

### Enrollment Management and Retention Efforts

1. Dr. Knighton asked the group to consider both school-wise and departmentally what we can be doing to get enrollment up 5%.
  - a. The number of first time freshmen in Fall 2016 was 763; 422 are back in Fall 2017.
    - i. This retention rate is 55.3%.
    - ii. For 2017-18 we told the BOR that our goal is 60%.
2. For Fall 2016 the Student Success Center has 611 referrals with 383 interventions.
  - a. As of this date for Fall 2017, and despite the three-day closing because of the hurricane, we have 787 referrals with 263 interventions.
  - b. The increase in referrals is attributed to greater faculty awareness and aggressiveness.
  - c. Twenty-eight interventions took place in the SARC in the last ten days.
  - d. A modified intervention session took place recently in Fort Valley where 92 of the 99 students enrolled in GAP came to a meeting with professors Hathaway and Willis.

### Hiring Needs and Budget Issues

1. Dr. Knighton gave a brief update on budget anticipations and hiring needs.
  - a. Departments need to decide what key positions we need to have.
  - b. The teaching load decision will have an impact.
    - i. Professor Betkowski said that the workload policy and detailed procedure will be presented to the President's Cabinet on October 19.

### Schedule Issues

1. The Spring 2018 schedule is still being developed, and Laura Shadrick is responding to questions as quickly as possible.

## Degree Updates

1. The Bachelor of Arts degree in Interdisciplinary Studies was on the September meeting BOR agenda, but the meeting was cancelled.
  - a. It will be on the October agenda.
  - b. This degree will have three focuses:
    - i. Professional Communication,
    - ii. Management, and
    - iii. Public Service.
2. The BOR has informed us that Gordon will not be approved for the Bachelor of Science in Criminal Justice.
3. Dr. Kicklighter is working on a proposal for the Bachelor of Applied Science in Law Enforcement and Public Safety Leadership.

## Program Updates (from the Floor)

1. Dr. Calhoun gave an update on online training and Department heads were asked to encourage their faculty to go through the Quality Matters training.
2. Dr. Knighton said "Thank you!" for the 80 students that we have at private schools offsite from McDonough.
3. Off-campus classes will be offered at the UGA Career Academy and in McDonough for Spring 2018.
4. Dr. Raynie gave updates on FVSU GAP, the Access Institute and Learning Support
5. The group briefly discussed course section seats for dual-enrollment students and barriers to dual enrollment registration.

## MISC

1. The Science Café will meet September 25 at DB's.
2. The STEM Social will be held September 27 on the 4<sup>th</sup> floor of IC.
3. GSC plans to utilize D2L and other out-of-class resources to make up the lost time because of the hurricane.
  - a. It is up to individual faculty members as to how they make up the time.
4. One USG is coming December 2017 for staff and January 2018 for faculty.
5. Dr. Knighton reminded twelve-month administrators that only 360 hours (45 days) of annual leave can be carried over from one calendar year to the next.
6. The Leadership Academy Book Club will have a morning breakfast meeting after mid-term.
7. Dr. Knighton will hold an Academic Affairs Town Hall meeting on September 27 at 2:00 pm in Russell Hall 211.
8. Professor Higgins clarified the New Faculty advisement and training requirements.
9. Dr. Knighton asked the group to be thinking of outstanding students who could be nominated as Highlander Heroes.
  - a. The students do not have to have a 4.0 gpa.
10. Dr. Raynie updated the group on the GFYE replacement course, FYRE 1000 (First Year Readiness and Engagement)
  - a. The course will go to the Academic Policy Committee by the end of Fall 2017 and will be submitted to the Council on General Education in Spring 2017.
11. The group briefly discussed service fulfillment for Student Success Fellows and CETL Fellows.

The meeting adjourned at 3:27pm.

*Minutes submitted by Brenda Blackstock for Laura Shadrick*